

Lakeshore Technical College
General Education Courses
Functional Abilities Statement of Understanding

The Americans with Disabilities Act of 1990, the Americans with Disabilities Amendments Act of 2008, and Section 504 of the Rehabilitation act of 1973 (29 U.S.C. sec. 794) prohibits discrimination of persons because of her or his disability. In keeping with these laws, colleges of the Wisconsin Technical College System make every effort to insure a quality education for students. The purpose of this document is to ensure that students acknowledge that they have been provided information on the functional abilities required of a student enrolled in a General Education course.

If you have a documented disability that may prevent you from meeting the functional abilities as stated, you are encouraged to contact LTC's Disability Services Coordinator for assistance with accommodations. It is your responsibility to voluntarily and confidentially disclose information regarding the nature and extent of a disability and to provide documentation of the disability. The college cannot assume responsibility for providing accommodations or services to students who have not identified themselves as having a qualifying disability.

Please note that program requirements will not be waived, but accommodations may be made to assist you to meet requirements. Please contact Pam Thayer, Disability Services Coordinator, at 920.693.1222, or email pamela.thayer@gotoltc.edu for assistance in formulating a reasonable accommodation plan.

Lakeshore Technical College
Functional Abilities and Technical Standards for:
General Education Courses

- Hearing:** Ability to hear normal or faint sounds OR indentify reasonable accommodation
- Visual:** See with normal or corrected vision OR indentify reasonable accommodation
- Environment:** Tolerate exposure to latex in laboratory courses OR identify reasonable accommodation
Meet safety and hygiene standards in laboratory environments
- Reading:** Read and comprehend documents/texts/articles written at the college level
- Writing:**
Ability to meet Accuplacer requirement for Written Communication courses
Knowledge of the structure and content of the English language, including the meaning and spelling of words
Ability to communicate information in writing so others will understand
- Math:** Ability to pass Accuplacer entrance assessment for Mathematics courses
- Emotional Stability:** Adapt to changing conditions
Focus attention on professional tasks
Accept responsibility for own actions
Accept constructive feedback
Perform multiple responsibilities concurrently
- Analytical Thinking:** Use short term memory
Use long-term memory
Problem solve
Analyze and interpret abstract and concrete data
Evaluate outcomes
Strong reasoning skills are required to deal with the complexity and variety of situations encountered
- Critical Thinking:** Plan/ schedule/ control activities
Sequence information
Make decisions independently
Adapt decisions based on updated information
Comprehend and follow instructions
Follow a process
- Interpersonal Skills:** Establish a rapport with individuals (e.g., Faculty, staff, students, internship supervisors)
Respect/ value diversity in others
Resolve interpersonal conflict

Demonstrate tolerance in working with others
Function and contribute as part of a team
Be accountable for self and others
Maintain appropriate hygiene for a classroom environment

Communication Skills:

Speak English
Write English
Listen and comprehend written and spoken words
Comprehend and exhibit non-verbal communication
Arrange information in an order or pattern
Communicate information and ideas so others will understand