

December 2017 Graduation--Frequently Asked Questions

Guests:

Q: What is the date and time of the ceremony?

A: The ceremony will begin at 2 p.m. on Saturday, December 16, 2017.

Q: How many guests can come to the ceremony?

A: There is no limit or restriction on the number of guests who can attend. However, each graduate who notified LTC by November 1 of their intention to march receives 3 tickets with their cap and gown. The tickets may be given to their guests whom they wish to be seated in the Centennial Hall- 1st floor of the Lakeshore Building. Viewing rooms will be available for all guests not able to sit in the hall. Graduates need to inform their guests to bring these tickets to the graduation ceremony on December 16 in order to be seated in Centennial Hall.

Q: What happens if there is bad weather?

A: A message will be posted on LTC's website's home page if the graduation ceremony will be affected. Please refer to www.gotoltc.edu after 8:00 a.m.

To check on cancellation information due to inclement weather, call 920.693.1825 or check out the website at gotoltc.edu.

Q: How do I find out if the graduation ceremony is cancelled due to inclement weather?

A: The message on the campus answering service at 920-693-1825 will state the cancellation along with a posting on the LTC website at gotoltc.edu.

Q: Who is the student speaker for the ceremony?

A: Taylor Harlin, Quality Assurance Technician program graduate, will be the student speaker.

Q: Who is the Business Speaker?

A: Jay Torke, CEO, Torke Coffee Roasting Company

Q: Can I park in the east lot (staff lot)?

A: Yes.

Q: What special accommodations are available for disabilities?

A: Parking for guests & graduates with a handicap permit is provided in all lots. For further accommodations for guests, contact LTC's College Nurse Office at 920-693-1111. Please contact Student Records when requesting accommodations for graduates at 920-693-1888.

Q: Can guests reserve seats?

A: There is no reserved seating. It is on a first-come, first-served basis.

Q: How long will the ceremony last?

A: We anticipate the ceremony taking 1 ¼ hours.

Q: Can I take pictures?

A: Yes, you can step forward and take pictures of your special graduates.

Q: Is child care provided during the ceremony?

A: No.

Graduates:

Q: I have received a few informational notices pertaining to the Graduation in the mail, but I have misplaced them. Now what?

A: You will find a hotlink to documents referencing graduation at <http://www.gotoltc.edu/current-students/>

Q: When and where is graduation practice?

A: Graduation practice will be held at 12 p.m. on Thursday, December 14, in the Centennial Hall-1st floor of the Lakeshore Building.

Q: Must I attend graduation practice?

A: We strongly encourage all students to attend practice. This will allow for things to run smoothly on graduation day.

Q: What do I wear?

A: Dress appropriately. The gowns are thin and see-through.

Q: At what time may guests arrive in Centennial Hall?

A: The Centennial Hall doors open for guests at 12:30 p.m.

Q: When should I arrive on the day of graduation?

A: Graduates need to begin checking in at 12:30 p.m. in Room L-225 located on the second floor of the Lakeshore Building adjacent to the elevator.

Q: When do I get my honor medallion, PTK stole, or military honor cords?

A: These will be distributed at the time of check-in on graduation day.

Q: When will I know if I am getting an honor medallion?

A: GPAs will be ready by the time of check-in and are figured on all credits required for their program. A GPA of 3.500 or higher is required to receive honors.

Q: Where do I go after checking in?

A: Signs for each program by division will be placed on the walls around the upper level of the Lakeshore Building. You will need to find your program sign and line up alphabetically within your program. A student social with light refreshments will be held prior to the ceremony from 12:30 to 1:30 p.m. in Room L222.

Q: Do I need to wear a cap and gown during the ceremony?

A: Yes, it is required. Contact Student Records if you have not yet ordered your gown through the LTC Bookstore. **Tip:** To remove the wrinkles from your gown, spray it lightly with water and put in the dryer for 5 minutes.

Q: When and where do I get my cap and gown?

A: Caps and gowns are available for pickup in the LTC Bookstore beginning Monday, December 11, 2017.

Q: What side does my tassel go on?

A: It starts on the right and moves to the left during the ceremony.

Q: How do we march out after the ceremony?

A: Graduates will be marched out by the staff representatives. As you face the back of the room, graduates sitting on the right side of Centennial Hall will march out the right door and those sitting on the left side of the room will march out of the left door. Guests will disburse on their own following the graduates.

Q: Is Phi Theta Kappa selling flowers again?

A: Yes. Roses will be available on the day of graduation.

Q: Do I need to return my cap and gown?

A: No, these are yours to keep as part of your student fees.

Q: Do I receive my diploma on graduation day?

A: No. You will receive an empty diploma cover. Diplomas will be mailed by February 9, 2018. It will be mailed to the address we have on file for you. You will not receive your diploma if you have an outstanding balance or hold on your account.

Post Ceremony

Q: Is there a reception following the ceremony?

A: Yes. There will be an Alumni Reception in the Cafeteria following the ceremony. Light refreshments will be served. Aaron Schwoerer based out of Sheboygan will provide music.

Q: Is there an opportunity to take our own photos of individual graduates with their family and/or friends?

A: Yes. There will be 3 “photo op” locations set up providing a backdrop for individual photos. One location is the main decorated tree in the Atrium just outside of Centennial Hall. In the second location, you will find a backdrop in the Fireside (near the reception area) along with the fireplace in that same area. The decorated tree on the first floor next to the President’s Office also serves as a great background.

Professional Photography

Q: Who takes pictures during the ceremony?

A: Empire Photography is hired to take pictures for your graduation ceremony. They will be contacting you via e-mail with a proof approximately 2 weeks after the ceremony. You are under no obligation to purchase.

Q: Is the ceremony recorded?

A: Yes. It is available on YouTube on or after December 20, 2017.