

take a class

Personal Enrichment classes offered through LTC • Spring 2018

START COLLEGE
IN JANUARY



Accelerated programs for working adults

Human Resource Administration
Manufacturing Management
Marketing



FASTTRACK



LAKESHORE TECHNICAL COLLEGE
gotoltc.edu • 1.888.GO TO LTC
1290 North Avenue • Cleveland WI • TTY 711
HLC Accredited hlcommission.org



take a class

Personal Enrichment classes offered through LTC • Spring 2018

AGRICULTURE

Beekeeping - Level 1 **\$17.72**
Teaches learners how to start a backyard beekeeping hobby. The class includes an in depth look at the hive cycle, apiary set up, Langstroth hive step up, installation of honeybees, general hive maintenance and problem solving. Safety precautions and beekeeper first-aid will be also be discussed.
25629 3/3 S 9a-1p Plymouth

Beekeeping - Level 2 **\$17.72**
Focuses on the needs of an established hive. This includes feeding methods, managing pests and parasites and identifying and treating infectious organisms. This class will also cover trouble-shooting and common challenges of ongoing hive management.
25636 4/14 S 9a-1p Plymouth

Butterfly and Bee Garden **\$17.72/\$4.50**
Teaches the participant how to attract beautiful butterflies and bees to your garden or flower bed! We will discuss the kinds of annuals and perennials as well as what seeds to plant which will attract these summertime creatures. Many of the plants you can use in your butterfly garden are low maintenance and beautiful. Participants will leave with a plant materials list and a bee and butterfly gardening manual.
25649 3/20 T 6-9p Elkhart Lake

Exploring Beekeeping **\$17.72**
Provides an introduction and overview on beekeeping, including the history of bees, understanding beehives, the life cycle of a honey bee, byproducts of the hive and the overall understanding of hobby beekeeping. You will be able to make a well-informed decision about keeping bees after this class. Students will receive a set of "beekeeping trading cards" which will illustrate and describe bees and beekeeping techniques.
25628 2/3 S 9a-12p Plymouth

Green Cleaning **\$11.11**
Instructs students in how to create their own earth friendly cleaners for their homes. Commercial cleaners cost a lot, so why not learn how to make your own? You'll create simple, all natural cleaners with recipes that your grandma used years ago. By the time you're finished with this class, you will have a complete take-home cleaning kit!
25596 2/21 W 6-7:30p Oostburg

Home Landscape Design **\$17.72/\$4.50***
Teaches how to create a landscape design for business or home. Develop a plan using flowers, shrubs, trees, structures, and your own creativity to add texture and design to a landscape. The class includes an individual review of plans with the instructor.
25584 2/20-2/27 T 6-8p Oostburg
25648 3/14-3/21 W 6-8p Plymouth
25920 4/17-4/24 T 6-8p Manitowoc

Perennial Planting **\$17.72/\$4.50**
Prepares the homeowner to incorporate perennial plantings into their yard and garden design, including selecting plants, preparing beds, and caring for hardy perennials.
25646 2/15 R 6-9p Plymouth

Prune Like a Pro **\$17.72/\$4.50**
Covers how pruning promotes a strong tree structure and leads to an aesthetically pleasing and long living tree or shrub. Poor pruning can be costly and lead to early tree removal. Since winter is the best time of the year to prune your woody plants (shrubs, trees and evergreens) spend a night learning the right techniques now!
25586 3/7 W 6-9p Oostburg
25647 3/13 T 6-9p Elkhart Lake
25919 4/10 T 6-9p Manitowoc

Shade Gardening **\$17.72/\$4.50**
Teaches the participant all about shady characters! Learn from a master gardener about the numerous plants that thrive in minimal sunlight. You'll gain inspiration and techniques on how to effectively plant and maintain shade plants. You'll discover an extensive list of new and old annuals, perennials, ground covers and shrubs that can be combined in exciting and beautiful ways for shady places. You'll also learn how to develop a shade garden that includes making a garden under trees.
25650 4/3 T 6-9p Plymouth

Vegetable Gardening **\$17.72/\$4.50**
Will help get started or improve your large or small vegetable garden and learn: seed germination, cropping methods, insect and disease problems, organic, square foot and vertical gardening. All of the key topics in vegetable gardening will be covered.
25651 4/11 W 6-9p Plymouth

BUSINESS & TECHNOLOGY

Computer Basics Beginners Refresher **\$17.72/\$4.50**
Refreshes your knowledge of basic computer skills, including common terminology, using the mouse and keyboard, starting programs, and understanding Microsoft Windows. Copy and Paste functions, organizing your files, creating, opening, modifying, and deleting files or folders, and an introduction to cloud computing will also be included.
25685 2/20-2/22 TR 9-11a Sheboygan
25686 2/27-3/1 TR 6-8p Sheboygan
25705 2/19-2/21 MW 9-11a Manitowoc
25706 2/26-2/28 MW 6-8p Manitowoc

Computer Maintenance-Basic **\$24.33/\$4.50**
Teaches the participant how to keep their computer running to its fullest potential. Are you tired of your computer slowing down or locking up? We'll share inside tips and tricks, and the best applications to download to maintain your PC. Learn how to get into safe mode, use system restore, and much more. This class will contain similar topics as covered in Computer for Beginners Level 4.
25687 3/12-3/14 MW 9a-12p Sheboygan
25688 3/6-3/8 TR 6-9p Sheboygan
26157 4/26-5/3 R 6-9p Oostburg

Computers: Excel 2013-Level 1 **\$30.83/\$11.00**
Focuses on the development of basic computer skills in Excel 2013 You will create, edit and format an Excel spreadsheet. A jump drive for you to keep is included as part of this course.
25652 1/31-2/7 W 6-9p Plymouth
25917 3/20-3/27 T 6-9p Sheboygan

Computers: Excel 2013-Level 2 **\$30.83/\$11.00**
Allows students to build more Excel knowledge and review on the skills learned in Excel 2013-Level 1. Concentrate on the development of formulas using both relative and absolute referencing, and use of the following functions: sum, average, max, min, now, and If. Create a chart to display a pictorial representation of data from spreadsheets. A jump drive for you to keep is included as part of this course.
25653 2/21-2/28 W 6-9p Plymouth
25918 4/3-4/10 T 6-9p Sheboygan

iCloud **\$17.72/\$4.50**
Teaches how iCloud, an Apple-based product, gives you access to your music, photos, contacts, calendars, documents, and more from your MAC, iPhone, iPad, iPod touch and Windows Computer. iCloud stores your content and automatically keeps it up to date on all your devices.
25645 2/27 T 6-9p Elkhart Lake

It's in the Cloud **\$17.72/\$4.50**
Teaches students what the cloud is, how it works, and if it is something that will work for you. The course explains cloud technology and how it works, and then explores common cloud platforms that many individuals use. This is a survey course that help you determine if cloud computing is something you want and which platform you should pursue. This class provides a basis for those interested but not sure which class to take next (Google Drive, iCloud, or OneDrive).
25644 2/13 T 6-9p Elkhart Lake

Delivered via videoconferencing to classroom.

Register at gotoltc.edu/GetStarted or call 1.888.GO TO LTC (1.888.468.6582, Ext. 1366) *Sr. Fee age 62 and over.



take a class

Personal Enrichment classes offered through LTC • Spring 2018

Windows 10 \$24.33/\$4.50

Students will learn how to find their way around the Windows 10 operating system, start menu, desktop, and system settings. The course demonstrates how to customize settings, manage files, and create documents using WordPad. There will be discussion on how to protect files and update Windows 10. Students may bring a Windows 10 laptop to class.

25587	2/20-2/27	T	6-9p	Oostburg
25691	4/2-4/4	MW	9a-12p	Sheboygan
25692	4/16-4/23	M	6-9p	Sheboygan
25703	4/18-4/25	W	9a-12p	Manitowoc
25704	5/7-5/9	MW	6-9p	Manitowoc

LIFE & LEISURE

App Attack Apps for Everyday Life \$24.33/\$4.50

Learn about the many various apps that are available to you for free or at a nominal cost on your smart phone or tablet. Apps can assist you in your daily tasks, travel, budgeting, entertainment, and much more! While this class is a companion class to "How to Use an iPad", the apps and information covered can be useful for other Apple touch screen products like the iPhone and iPod Touch or an Android phone and tablet.

25639	2/19-2/26	M	6-9p	Plymouth
-------	-----------	---	------	----------

Basic Rider Course \$260.80

Provides an introduction to the fundamentals of safe, responsible motorcycling. This includes the knowledge and skills that lead to licensing and motorcycle operation on the streets and highways. Certified MSF RiderCoaches provide a safe, positive learning environment.

25505	4/21-4/22	SU	7:30a-5p	Cleveland
25506	4/28-4/29	SU	7:30a-5p	Cleveland
25507	5/5-5/6	SU	7:30a-5p	Cleveland

Concepts for Improving Your Photographs \$24.33/\$4.50

Teaches the beginner and amateur photographer the basics of still photography. It will explore the three basic features of great photographs including light, composition, and interesting subject. Making better use of features such as aperture, flash & shutter speed. The goal is to produce artistic and fun photography for wall display. Bring your fully charged point & shoot or SLR digital camera, manual, charger/batteries & memory cards.

25694	4/2-4/4	MW	6-9p	Sheboygan
26153	5/15-5/17	TR	6-9p	Manitowoc

Concepts of Travel Photography \$24.33/\$4.50

Adds to your photographic knowledge by teaching the difference between travel and sightseeing photography. Topics include using natural light, techniques for creative photos, public performances, parades and festivals, and other concepts of travel photography. It is highly recommended that students take Concepts for Improving your Photographs and Digital SLR prior to enrolling in this course.

25915	4/9-4/11	MW	6-9p	Sheboygan
25916	5/22-5/24	T/R	6-9p	Manitowoc

Digital Photography with Your Smart Device \$24.33/\$4.50

Teaches students not only how to take a photo with your phone or tablet, but also what you can do with your photos after you have taken them! Topics will include the following digital photography basics: how to take photos, how to view and delete photos, how to edit photos, how to share photos, how to create photo projects and order them, and the various digital photography apps available for your smart device.

25640	3/5-3/12	M	6-9p	Plymouth
-------	----------	---	------	----------

How to Use Your Smart Devices-Android Products \$24.33/\$4.50

Provides information for learners on how to make the most of their Android devices such as a Samsung cell phone, tablet or HTC smart phone. You'll learn operating basics in this class for your device and get your questions answered. Please bring your device and power and connection cords. **Apple users—please take our Smart Devices...Apple products class, or our How to use your iPad classes.

25590	4/30-5/7	M	6-9p	Oostburg
25643	1/30-2/6	T	6-9p	Elkhart Lake

How to Use Your Smart Devices-Apple Products \$24.33/\$4.50

Provides information for learners on how to make the most of their Apple products like iPads, iTunes, iPods, and Macbooks. You'll learn operating basics as well as get your questions answered. Please bring your device and power and connection cords. **Android users--please take our Smart Devices...Android products class.

25591	5/14-5/21	M	6-9p	Oostburg
-------	-----------	---	------	----------

How to Use Your iPad \$24.33/\$4.50

Addresses now that you have an iPad, do you know how to use it? Find out how to set up an iTunes account, how to purchase Apps and how to customize features.

25589	4/16-4/23	M	6-9p	Oostburg
25638	2/5-2/12	M	6-9p	Plymouth
25683	3/5-3/7	MW	9a-12p	Sheboygan
25684	4/10-4/17	T	6-9p	Sheboygan
25702	3/5-3/7	MW	6-9p	Manitowoc

Intro to Knitting \$44.16

Will teach the two basic stitches, many variations, and pattern reading. We will make samples, a wash cloth, slippers, and a project of your choice. Bring to class some worsted weight yarn of a solid color (avoid navy or black), and a pair of #10 needles, 10 inches long preferred, and a three ring binder and pen.

25707	2/19-3/12	M	6-9p	Oostburg
-------	-----------	---	------	----------

Phone Basics \$17.72

Introduces students to the basic functions and features of Apple's iPhone. We will explore the basics of how to use Siri, and the App store.

25689	3/15-3/15	R	9a-12p	Sheboygan
25690	4/24-5/1	T	6-9p	Sheboygan

Photography: Digital SLR \$30.83/\$11.00

Do you have an SLR camera? Want to know more about how to take great pictures and use the features on your camera? This class is for you! Learn the basics of SLR technology features such as portrait, nighttime lighting, fading, etc.

25588	3/19-3/21	MW	6-9p	Sheboygan
26151	5/8-5/10	TR	6-9p	Manitowoc

Small Engine Repair \$44.16

Will teach participants how to perform maintenance on all your small engines. You will learn to troubleshoot, make minor repairs, and set up a maintenance routine for your small engines. Keep your equipment in top running condition.

25637	3/1-3/22	R	6-9p	Plymouth
-------	----------	---	------	----------

Spanish for Travelers-1 \$37.55

Provides a quick and confident grasp of some basic Spanish phrases to make your trip to Spanish speaking countries more enjoyable. The class will introduce you to the basics of Spanish pronunciation and sounds.

25597	3/21-4/11	W	6-9p	Sheboygan
25598	3/21-4/11	W	6-9p	Manitowoc
25599	3/21-4/11	W	6-9p	Plymouth

Workplace Spanish \$77.55/\$44.50

Is intended to prepare educators and others who need to use basic Spanish to communicate with Spanish-speaking students, customers, or co-workers. This course teaches basic vocabulary and conversational phrases to use in a workplace setting. Students will practice pronunciation and learn minimal grammatical structures to aide in the understanding of the Spanish language.

25593	5/8-5/22	T	6-9p	Sheboygan
25594	5/8-5/22	T	6-9p	Manitowoc
25595	5/8-5/22	T	6-9p	Plymouth

CULINARY

Healthy Freezer Meals \$22.72

Teaches the participant how to eat healthy, save money, and end the stress of wondering what's for dinner every night! The answer is Freezer meals! Freezer meals are for everyone—from parents' busy lives, new moms who need meals prepared ahead of time, people wanting to eat healthier quickly and say no to fast food, to people who just aren't willing or able to fix healthy meals every day. Please bring take-home containers and ziploc bags to class!

25682	2/22	R	6-9p	Oostburg
-------	------	---	------	----------

Indian Chicken \$28.72

Allows students to learn about and taste the following Indian Chicken Dishes; Tandoori Chicken, Chicken Tikka Masala, Cilantro Mint Dip, Jeera Rice (cumin rice).

25669	2/22	R	6-9p	Culinary
-------	------	---	------	----------

South Indian Cuisine \$28.72

Allows students to be able to learn about and taste the following South Indian Cuisine: Plain/Masala Dosa, Idli, Uttapam, Sambhar (Lentil soup), Coconut Dip.

25670	3/1	R	6-9p	Culinary
-------	-----	---	------	----------

Classes coming Spring 2018.
Visit lakeshoreculinaryinstitute.com for details.

Artisan Bread Baking

Explore the techniques behind baking artisan breads. Including proper proofing, starters and leavening, and using grains and flours.

Culinary

Dumplings Around the World

Food in small packages is a worldwide phenomenon. Have fun learning to prepare these comforting tidbits of all shapes, sizes and ethnicities.

Culinary

Pasta Workshop

Learn how to make fresh pasta of all shapes and sizes. You'll also discover how to prepare simple, seasonal sauces to accompany your pasta!

Culinary

Sour Dough Breads

Learn how to make sourdough loaves. It's something everyone can do at home. Learn more about the process and how to make breads for family holiday gatherings. Learn how to keep a little sour dough starter in the refrigerator and how to maintain it.

Culinary

CERTIFICATIONS

ServSafe Certification \$119.16/\$79.50

Satisfies Wisconsin Statute HSS196.19(2)(a) requirements. The course includes classroom activity, textbook readings, and the testing for food handling certification. The DHSS filing fee is not included in the course fee.

25510	2/14-3/7	W	6-9p	Sheboygan
25511	2/14-3/7	W	6-9p	Manitowoc
25516	2/14-3/7	W	6-9p	Plymouth

CREDIT CLASSES

Economics (3cr) \$422.91

Provides the participant with an overview of how a market-oriented economic system operates, and it surveys the factors which influence national economic policy. Basic concepts and analyses are illustrated by reference to a variety of contemporary problems and public policy issues. Concepts include scarcity, resources, alternative economic systems. growth, supply and demand, monetary and fiscal policy, inflation, unemployment and global economic issues.

20407	1/24-5/9	W	5:30-8:30p	Sheboygan
-------	----------	---	------------	-----------

Intro to Psychology (3cr) \$422.91

Introduces students to a survey of the multiple aspects of human behavior. It involves a survey of the theoretical foundations of human functioning in such areas as learning, motivation, emotions, personality, deviance and pathology, physiological factors, and social influences. It directs the student to an insightful understanding of the complexities of human relationships in personal, social, and vocational settings. This course is offered in a blended format, combining both face to face and online class time.

20910	1/22-5/7	M	2:30-4:25p	Sheboygan
-------	----------	---	------------	-----------

Introduction to Sociology (3cr) \$422.91

Introduces students to the basic concepts of sociology: culture, socialization, social stratification, multi-culturalism, and the five institutions, including family, government, economics, religion, and education. Other topics include demography, deviance, technology, environment, social issues, social change, social organization, and workplace issues. COREQUISITE: 10838105 Intro Reading and Study Skills or equivalent

20412	1/25-5/10	R	5:30-8:30p	Sheboygan
-------	-----------	---	------------	-----------

Medical Terminology (3cr) \$422.91

Focuses on the component parts of medical terms, including prefixes, suffixes, and word roots. Spelling, definition, and pronunciation will enhance student learning as students practice formation, analysis, and reconstruction of medical terms. Medical terminology will come "alive" through an introduction to operative, diagnostic, therapeutic and symptomatic terminology of all body systems, as well as systemic and surgical terminology. Students will explore the Greek and Latin origins of medical terms and commonly used abbreviations.

20113	1/22-5/7	M	5:30-8:25p	Sheboygan
20114	1/22-5/7	M	5:30-8:25p	Manitowoc

Oral/Interpersonal Communication (3cr) \$422.91

Provides students with the skills to develop speaking, verbal and nonverbal communication, and listening skills through individual speeches, group activities, and other projects. COREQUISITE: 10838105 Intro Reading and Study Skills or equivalent

20341	1/23-5/8	T	1-3:55p	Sheboygan
-------	----------	---	---------	-----------

Principles of Sustainability (3cr) \$422.91

Prepares students to develop sustainable literacy, analyze interconnections among physical and biological sciences and environmental systems, summarize effects of sustainability on health and well-being, analyze connections among social, economic, and environmental systems, employ energy conservation strategies to reduce use of fossil fuels, investigate alternative energy options, evaluate options to current waste disposal/recycling in the U.S., and analyze approaches used by your community. This course is offered in a blended format, combining both face to face and online class time.

COREQUISITE: 10838105 Intro Reading and Study Skills or equivalent

20372	1/22-5/7	M	12:30-2:25p	Sheboygan
-------	----------	---	-------------	-----------

Word 2016-Level 1 (1cr) \$143.97

Introduces the student to word processing features such as creating, saving, editing, formatting, and printing documents, creating basic diagrams, and applying these concepts to produce usable documents. This course is offered in a face to face format.

20755	1/23-3/6	T	5:30-8:25p	Manitowoc
20757	3/22-5/3	R	5:30-8:25p	Sheboygan

LOCATIONS

- Cleveland (LTC) • 1290 North Avenue, Cleveland
- Elkhart Lake High School • 201 Lincoln Street, Elkhart Lake
- Lakeshore Culinary Institute • 712 Riverfront Drive, Sheboygan
- Manitowoc (LTC) • 3733 Dewey Street, Manitowoc
- Oostburg High School • 410 New York Avenue, Oostburg
- Plymouth (LTC)
- Science & Technology Center • 125 South Highland Avenue, Plymouth
- Enter LTC doors 3 or 4 in the north end of the building.
- Sheboygan (LTC) • 3620 Wilgus Avenue, Sheboygan

Delivered via videoconferencing to classroom.

Register at gotoltc.edu/GetStarted or call 1.888.GO TO LTC (1.888.468.6582, Ext. 1366) *Sr. Fee age 62 and over.