

Lakeshore Technical College
Auto Collision and Refinish Technician
Functional Abilities Statement of Understanding

The Americans with Disabilities Act of 1990, the Americans with Disabilities Amendments Act of 2008, and Section 504 of the Rehabilitation act of 1973 (29 U.S.C. sec. 794) prohibits discrimination of persons because of her or his disability. In keeping with these laws, colleges of the Wisconsin Technical College System make every effort to insure a quality education for students. The purpose of this document is to ensure that students acknowledge that they have been provided information on the functional abilities required of a student in the Auto Collision and Refinish Technician Program.

If you have a documented disability that may prevent you from meeting the functional abilities as stated, you are encouraged to contact LTC's Disability Services Coordinator for assistance with accommodations. It is your responsibility to voluntarily and confidentially disclose information regarding the nature and extent of a disability and to provide documentation of the disability. The college cannot assume responsibility for providing accommodations or services to students who have not identified themselves as having a qualifying disability.

Please note that program requirements will not be waived, but accommodations may be made to assist you to meet requirements. Please contact Patrick Neuenfeldt, Disability Services Coordinator, at 920.693.1222, or email patrick.neuenfeldt@gotoltc.edu for assistance in formulating a reasonable accommodation plan.

This form is to be completed upon admission to the program

_____ I have read and I understand the *Functional Ability Categories* specific to a student in the Auto Collision and (initials) Refinish Technician Program.

_____ I am able to meet the *Functional Abilities* as presented, and have been provided with information concerning (initials) accommodations or special services if needed at this time.

Name of Student _____

Signature of Student _____ Date _____

Student Identification Number or Date of Birth _____

Return completed form to:
Enrollment Office
Lakeshore Technical College
1290 North Avenue
Cleveland, WI 53015-1414

Lakeshore Technical College
Functional Ability Categories & Representative Activities for
Auto Collision Repair & Refinish Technician Program

Gross Motor Skills:

- Ability to kneel, bend, and reach frequently
- Keep or regain balance, or stay upright when in an unstable position
- Ability to lift, push, pull, or carry objects

Fine Motor Skills:

- Grasp, manipulate, and assemble objects
- Ability to quickly move hand, and hand together with arm
- Able to hold hand and arm steady while moving or in one position

Physical Endurance:

- Must be able to lift a minimum of 50 pounds
- Ability to bend, stretch, twist, or reach with body, arms, and/or legs

Hearing:

- Ability to discriminate speech

Vision:

- Have normal or corrected vision
- Normal depth perception
- Ability to see details at a close range (within a few feet of the observer)
- Distinguish color visually and see three dimensionally

Environment:

- Ability to work indoors in drafty, warm, or noisy conditions
- Tolerate strong odors, dirty or greasy areas, exposure to solvents, and slippery or uneven surfaces
- Able to pass a respirator fit test for positive ventilation

Reading & Writing:

- Ability to pass Accuplacer entrance assessment for Reading and Sentence Skills
- Understand written sentences and paragraphs in work-related documents
- Ability to communicate effectively with others in writing

Mathematics:

- Ability to pass Accuplacer entrance assessment for Mathematics
- Document numbers in records
- Read measurement marks

Emotional Stability:

- Ability to focus attention on task
- Cope with own emotions
- Accept responsibility for own actions
- Establish professional relationships

- Adapt to changing environments and adjust to the unexpected

Analytical Thinking

- Ability to apply general rules to specific problems to produce answers that make sense (deductive reasoning)

Critical Thinking:

- The ability to tell when something is wrong, or is likely to go wrong (problem sensitivity)

Interpersonal Skills:

- Respect/value diversity in others
- Negotiate interpersonal conflict
- Demonstrate tolerance in working with others
- Function as part of a team

Communication Skills:

- Communicate information and ideas so others will understand