Policy Title	**Original Adoption Date**	**Policy Number**
Payment Card Industry – Cardholder Data Security Policy	8/3/2018	FS-376
Responsible College Division/Department	**Responsible College Manager Title**	
Financial Services	Vice President of Administrative Services	

Policy Statement

Lakeshore Technical College (College) handles sensitive cardholder information daily. Sensitive information must have adequate safeguards in place to protect the cardholder data, cardholder privacy, and to ensure compliance with various regulations, along with guarding the future of the organization. The College commits to respecting the privacy of all its customers and to protecting any customer data from outside parties. To this end management are committed to maintaining a secure environment in which to process cardholder information so that we can meet these promises.

Reason for Policy

The Payment Card Industry Data Security Standard is a worldwide information security standard assembled by the Payment Card Industry Security Standards Council (PCI SSC). The PCI DSS, a set of comprehensive requirements for enhancing payment account data security, was developed by the founding payment brands of the PCI Security Standards Council, including American Express, Discover Financial Services, JCB International, MasterCard Worldwide and Visa Inc., International to help facilitate the broad adoption of consistent data security measures on a global basis.

The standard was created to help organizations that process card payments prevent credit card fraud through increased controls around data and its exposure to compromise. The standard applies to all organizations which hold, process, or pass cardholder information from any of the major card companies. The PCI DSS is a multifaceted security standard that includes requirements for security management, policies, procedures, network architecture, software design and other critical protective measures. Organizations must be compliant with these standards and must assess their compliance annually.

Historical Data, Cross References and Legal Review

Review/Revised: 3/5/2019

Cross Reference:
Payment Card Industry – Cardholder Data Security Procedures
www.pcisecuritystandards.org
PCI DSS v3.2.1

Legal Counsel Review and Approval:
Board Policy: III.F. Asset Protection

Definitions

See Payment Card Industry-Cardholder Data Security Procedure