



<b>Policy Title</b> In-Service Professional Growth Activities	<b>Original Adoption Date</b> 1/16/1989	<b>Policy Number</b> HR-146
<b>Responsible College Division/Department</b> Human Resources	<b>Responsible College Manager Title</b> Chief of Human Resources & Talent Development	
<b>Policy Statement</b> In-service days will consist of program activities that (1) incorporate the topics requested through a survey of the staff; (2) acquaint the staff with operational procedures, available services, and organizational information; and (3) meet the criteria of the in-service/professional growth guidelines.  Membership will be representative of all staff groups and be approved by the president and/or designee.		
<b>Reason for Policy</b> To ensure professional growth of staff members.		
<b>Cross References and Legal Review</b> Created: 1/16/89 Reviewed/Revised: 5/10/1993; 8/29/17  <b>Legal Counsel Review and Approval: N/A</b> <b>Board Policy: III.A. General Executive Constraint, III.B. People Treatment</b>		
<b>Definitions</b>		