



<p align="center"><b>Policy Title</b></p> <p align="center">Instructional Staff Tuition Reimbursement Policy</p>	<p align="center"><b>Original Adoption Date</b></p> <p align="center">7/20/1972</p>	<p align="center"><b>Policy Number</b></p> <p align="center">HR-202</p>
<p align="center"><b>Responsible College Division/Department</b></p> <p align="center">Human Resources</p>	<p align="center"><b>Responsible College Manager Title</b></p> <p align="center">Director of Human Resources</p>	
<p align="center"><b>Policy Statement</b></p> <p>Professional development activities such as course work, seminars, and workshops are eligible for reimbursement when the activities pertain to the staff member's area of responsibility and job relatedness.</p>		
<p align="center"><b>Reason for Policy</b></p> <p>The district board considers professional development vital to the mission of Lakeshore Technical College.</p>		
<p align="center"><b>Cross References and Legal Review</b></p> <p>Created/Adopted: 7/20/72</p> <p>Reviewed/Revised: 9/19/85; 11/16/89; 5/19/93; 07/01/02; 1/15/15</p> <p>Legal Reference:</p> <p>Cross Reference: Instruction Staff Professional Development, Management &amp; Support Staff Professional Development/Growth &amp; In-Service Activities (Procedure), Management &amp; Support Staff Professional Development/Growth &amp; In-Service Activities</p> <p><b>Legal Counsel Review and Approval:</b>  <b>Board Policy: III.A. General Executive Constraint, III.B. People Treatment, III.C. Compensation and Benefits, III.D. Budgeting and Forecasting</b></p>		
<p align="center"><b>Definitions</b></p>		