



<p align="center">Policy Title Instructional and Management Staff Development Policy</p>	<p align="center">Original Adoption Date 6/18/1981</p>	<p align="center">Policy Number HR-200</p>
<p align="center">Responsible College Division/Department Human Resources</p>	<p align="center">Responsible College Manager Title Human Resources Director</p>	
<p align="center">Policy Statement</p>		
<p>LTC provides credit for various professional development activities for certified managers and faculty as follows:</p>		
<p align="center">Activity</p> <ol style="list-style-type: none"> 1. Workshops, conferences, continuing education course, etc. 2. Completing a graduate, undergraduate, or associate degree 3. Formal presentations 4. Occupational experience 5. Literary accomplishment 6. Consultant/evaluator 7. Chairperson/officer 8. Special assignments 9. Curriculum development 10. Mentoring 11. Institutional-Wide Committee/Team Participation 12. National or International Education 13. Attaining/Maintaining Professional Certifications/Licensure 	<p align="center">Value</p> <p>40 hours = 1 credit</p> <p>CEU = 40 hours = 1 credit</p> <p>40 hours = 1 credit</p> <p>55 hours = 1 credit</p> <p>40 hours = 1 credit</p> <p>40 hours = 1 credit</p> <p>40 hours = 1 credit</p> <p>40 hours = 1 credit</p> <p>40 hours = 1 credit</p> <p>40 hours = 1 credit</p> <p>40 hours = 1 credit</p> <p>40 hours = 1 credit</p> <p>40 hours = 1 credit</p> <p>40 hours = 1 credit</p>	<p align="center">Maximum Credit Accepted</p> <p>4 credits</p> <p>6 credits</p> <p>2 credits</p> <p>6 credits</p> <p>2 credits</p> <p>2 credits</p> <p>2 credits</p> <p>2 credits</p> <p>4 credits</p> <p>2 credits</p> <p>2 credits</p> <p>3 credits</p> <p>2 credits</p>
<p align="center">Reason for Policy</p>		
<p>To provide professional development opportunities for certified management and faculty.</p>		
<p align="center">Cross References and Legal Review</p>		
<p>Created/Adopted: 6/18/81</p>		
<p>Reviewed/Revised: 11/16/89; 5/19/93; 07/01/02; 11/19/10; 1/22/13</p>		
<p>Legal Reference:</p>		
<p>Cross Reference:</p>		
<p>Legal Counsel Review and Approval: N/A</p>		
<p>Board Policy: III.A. General Executive Constraint, III.B. People Treatment</p>		
<p align="center">Definitions</p>		