



<p align="center">Policy Title LTC Staff Carpool Policy</p>	<p align="center">Original Adoption Date 6/28/2010</p>	<p align="center">Policy Number HR-385</p>
<p align="center">Responsible College Division/Department Human Resources</p>	<p align="center">Responsible College Manager Title Chief of Human Resources & Talent Development</p>	
<p align="center">Policy Statement</p> <p>LTC's "It's Cool to Pool" Program offers a Staff Guaranteed Ride Program (v.2) and Preferential Parking Program to two or more staff members who commute together to the Cleveland Campus in a registered carpool.</p>		
<p align="center">Reason for Policy</p> <p>LTC encourages registered carpools to aid in reducing the number of Single Occupant Vehicles (SOVs) coming to campus in an attempt to reduce the college's carbon footprint.</p>		
<p align="center">Historical Data, Cross References and Legal Review</p> <p>Reviewed Revised: 6/28/10; 9/8/17 Legal Counsel Review and Approval: N/A Board Policy: III.A. General Executive Constraints, III.B. People Treatment</p>		
<p align="center">Definitions</p> <p>Carpool - Two or more members who commute together.</p> <p>Guaranteed Ride Program - To resolve an emergency or otherwise unsolvable inconvenience to employees who arrive at work via alternative transportation other than Single Occupancy Vehicle (SOV).</p> <p>Preferential Parking Program –Parking spaces that drivers prefer and use often are labeled and reserved for carpoolers only.</p>		