



Policy Title Support Staff Conferences/Conventions/Meetings	Original Adoption Date 7/1/73	Policy Number HR-342
Responsible College Division/Department Human Resources	Responsible College Manager Title Human Resources Director	
Policy Statement Full-time support staff may be granted two leave days to attend conference/convention with pay providing the staff member is a bona fide member or associate member of the sponsoring association and providing the subject matter of the convention/conference relates to specific job performance, job knowledge, and/or job improvement. Support Staff selected by their peers to attend Management Team meetings, Lakeshore Technical College Board meetings and other College designated activities will be paid for the additional time based on the college's compensation guidelines & policies.		
Reason for Policy To make available professional development opportunities for support staff.		
Historical Data, Cross References and Legal Review Created: 7/1/73 Reviewed/Revised: 7/76; 11/16/89; 5/19/93/10/08/08; 1/21/13 Legal Reference: Cross Reference: Support Staff Professional Development Legal Counsel Review and Approval: Board Policy: III.A. General Executive Constraint, III.B. People Treatment, III.C. Compensation and Benefits, III.D. Budgeting/Forecasting		
Definitions		