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| <b>Policy Title</b><br>Instructional Staff Meetings   | <b>Original Adoption Date</b><br>7/20/1972                                | <b>Policy Number</b><br>IN-179 |
| <b>Responsible College Division/Department</b><br>Instruction   | <b>Responsible College Manager Title</b><br>Vice President of Instruction |                                |
| <b>Policy Statement</b><br>Staff members are encouraged to attend all staff meetings called by the president or the president's delegated assistants. Attendance is mandatory at all required meetings.<br><br>Staff members are also encouraged to attend advisory committees in their course areas. |   |                                |
| <b>Reason for Policy</b><br>Meetings are a primary vehicle for disseminating and discussing information.  |   |                                |
| <b>Cross References and Legal Review</b><br>Reviewed/Revised: 11/16/89; 5/19/93; 12/18/08; 7/1/14, 4/10/2017  |   |                                |
| <b>Legal Counsel Review and Approval:</b><br><b>Board Policy: III.A. General Executive Constraint, III.B. People Treatment</b>  |   |                                |
| <b>Definitions</b>  |   |                                |