



<b>Policy Title</b> Program Advisory Committees	<b>Effective Date</b> 1979	<b>Policy Number</b> IN-087
<b>Responsible College Division/Department</b> Instruction	<b>Responsible College Manager Title</b> Vice President of Instruction	
<b>Policy Statement</b>		
<p>Each Wisconsin Technical College System district shall establish and maintain active program advisory committees for all State Board approved programs.</p> <p>Advisory committees shall be established to oversee each occupational program. The purpose of the committee is to advise district staff on the provision of relevant career and technical education. The committee can oversee either a single or multiple program structure with a related occupational focus.</p> <p>The membership of all advisory committees should include equal representation of employers and employees and be representative of geographic location and racial and gender diversity. Participation on advisory committees by students and representatives of secondary and postsecondary schools is appropriate when there is a clear transfer pipeline. Deans may choose to implement a multiple program committee structure when programs have similar characteristics such as program outcomes or technical content. The membership of multi-program committees shall be balanced to include individuals who represent the targeted jobs.</p> <p>The college may request the advice and assistance of advisory committees in selecting and purchasing equipment, in preparing course materials, in developing instructional and delivery methods and other advice needed for quality instruction and college or program accreditation.</p>		
<b>Reason for Policy</b>		
To graduate students who are trained to meet the needs of local employers.		
<b>Cross References and Legal Review</b>		
<b>Review/Revised:</b> 4/10/2017, 05/05/2017, 3/28/2019, 9/16/2019		
<b>Legal Reference:</b> Wisconsin Statutes 38.14 (5); WTCS Administrative Bulletin 09-04		
<b>Legal Counsel Review and Approval:</b>		
<b>Board Policy:</b> III.A. General Executive Constraint, III.B. People Treatment		
<b>Definitions</b>		

See [Program Advisory Committees Procedure \(v.2\)](#)