



<p align="center">Policy Title</p> <p align="center">Program/Certificate Development, Suspension and or Discontinue Policy</p>	<p align="center">Effective Date</p> <p align="center">10/16/08</p>	<p align="center">Policy Number</p> <p align="center">IN-111</p>
<p align="center">Responsible College Division/Department</p> <p align="center">Instruction</p>	<p align="center">Responsible College Manager Title</p> <p align="center">Vice President of Instruction</p>	
<p align="center">Policy Statement</p> <p>LTC uses the Instructional Program definitions as defined in the WTCS Educational Services Manual.</p> <p>All proposals for program development, suspension, and/or discontinuance will be prepared in accordance with Wisconsin Technical College System Board (WTCS) and Lakeshore Technical College (LTC) Board policies and procedures will be submitted to the district board for approval prior to submission to the WTCS. These proposals will include programs leading to an associate degree, technical diploma, embedded certificate and advanced technical certificate.</p> <p>Credits are assigned to all courses offered by LTC in accordance with the current "Educational Services Manual" issued under the authority of the WTCS.</p>		
<p align="center">Reason for Policy</p> <p>All proposals for program development, suspension, and/or discontinuance must be prepared in accordance with Wisconsin Technical College System Board (WTCS).</p>		
<p align="center">Cross References and Legal Review</p> <p>WTCS Educational Service Manual - Educational Services Manual Reviewed/Revised: 07/29/09; 11/1/10; 4/10/2017 Legal Counsel Review and Approval: N/A Board Policy: III.A. General Executive Constraint, III.G. Communication and Counsel to the Board</p>		
<p align="center">Definitions</p>		