



<p align="center"><b>Policy Title</b> Career Placement Services Policy</p>	<p align="center"><b>Original Adoption Date</b> 1979</p>	<p align="center"><b>Policy Number</b> SS-407</p>
<p align="center"><b>Responsible College Division/Department</b> Student Services</p>	<p align="center"><b>Responsible College Manager Title</b> Vice President of Student Success</p>	
<p align="center"><b>Policy Statement</b></p> <p>The college will provide career placement services to assist current Lakeshore Technical College students and alumni seeking employment. The activities and procedures of the office will conform with State and Federal Employment Laws. Lakeshore Technical College will share directory information upon request in compliance with Family Education Right to Privacy Act (FERPA) guidelines.</p> <p>The college is a member of the Wisconsin TechConnect online employment database.</p>		
<p align="center"><b>Reason for Policy</b></p> <p>To support the mission of the college to meet the needs of employers and students.</p>		
<p align="center"><b>Historical Data, Cross References and Legal Review</b></p> <p>Created/Adopted: Date of Manual Adoption 1979  Reviewed/Revised: 6/15/89; 2/20/91; 5/19/93; 7/01/02; 9/18/13; 4/24/2018  Legal Reference: Wisconsin Statutes 111.31-111.345</p> <p>Cross Reference: <u>Student Records Confidentiality Policy</u></p> <p><b>Legal Counsel Review and Approval: N/A</b>  <b>Board Policy: IV.A. Ends Policy, Workforce Development</b></p>		
<p align="center"><b>Definitions</b></p>		