



Policy Title Counseling Policy	Effective Date 1979	Policy Number SS-049
Responsible College Division/Department Student Services/Counseling	Responsible College Manager Title Director of Student Services	
Policy Statement Through the counseling program, services will be extended to prospective students, the adult population, current students, and graduates. Counseling activities will assist individuals in career planning and will facilitate their admission to appropriate programs and courses at Lakeshore Technical College (LTC). Counselors will help current students attain their career objectives through academic, personal, and career counseling. High school relations programs will be conducted to provide career planning to students in local school districts and recent students into LTC program. Upon request, assistance in financial aid planning will be given to any student who attends LTC for half time or more. The district will participate and cooperate with governmental agencies, such as the Department of Vocational Rehabilitation, the Veterans Administration, etc. from which students receive educational benefits and/or living stipends. A career placement office will be maintained to help students and graduates obtain career positions.		
Reason for Policy To provide counseling services to students for student success.		
Cross References and Legal Review Created/Adopted: Date of Manual Adoption 1979 Reviewed/Revised: 6/15/89 ; 2/20/91 ; 5/19/93 ; 7/01/02 Legal Counsel Review and Approval: N/A Board Policy:		
Definitions		