

## Breakout Session 1, 10:45 – 11:30 am

### **End of Life Documents**

Information will be provided on documents that are used to delegate health care and financial decision-making on behalf of an incapacitated person. This session will help attendees plan for themselves and family members who might be in their care. There will also be a discussion of basic estate planning. This presentation is for informational purposes only and not for the purpose of providing legal advice. Everyone's particular situation is unique; attendees must always seek legal advice from their own attorney regarding estate planning and end of life documents.

*Presented by Richard Opie in the Wells Fargo Conference Room.*

### **Hope. Dream. Achieve. Empowering Student Success Together**

Have you heard of the WTCS Student Success Center?" If not, join us for a session on our focus for equitable student success practices at LTC. Learn about funding, goals and progress of the project with opportunity to add value through discussion.

*Presented by Erin Souik, George Henze, and Foua Hang in the Sheboygan County Training Room.*

### **Round Table Discussion On Instructional Best Practices**

An interactive session focusing on instruction and best practices. A faculty round table will initiate topics of discussion and strategies to best meet the needs of the students we serve. Participation and idea sharing from the audience will be facilitated throughout the presentation.

*Facilitated by Doug Hamm; presenters include Justin Barrett, Jim Ervin, and Mary Rathsack in the Lakeshore Conference Room.*

### **Know Your IX**

Members of the Title IX team will go over the main points staff and faculty should know about Title IX and how it could impact you and/or our students. Case scenarios will also be presented to reinforce the concepts presented and there will be time for Q and A.

*Presented by Patrick Neuenfeldt and Kristi Irving in the Lake Michigan Conference Room.*

### **Tech Tips & Tricks**

We'll quickly cover some background info including security and help desk as they are foundational for all technology, but then we'll get to the fun stuff. We'll provide hands-on information and guidance for various technologies such as setting up a printer, using shared drives, downloading software, Outlook organization, and Windows 10 customization. Computers will be provided for audience participation.

*Presented by the IT Department in Room 107.*

### **Did I Get This? Yes, You Did?**

Communication, as we all know, is not easy. Sometimes, what you heard me say is not what I said at all, or certainly didn't intend to say! This breakout session will offer a simple and helpful process for dialogue between you and your partner, colleague, child, or other significant persons in your life so that communication and understanding are enhanced, helping us better listen for understanding.

*Presented by Kathy Reid in the Manitowoc County Training Room.*

### **Sharing the LTC Story: Social Media 101**

How do I share a tweet? Who should I follow? Is the college on Instagram? This session will cover how YOU can use your personal social media profile to amplify the college's messages and get engaged with our social media accounts. We'll share live examples and explain how to tag the college so LTC can share YOUR message.

*Presented by Jen Bartz, Elisa Carr, and Christopher Schatz in the Cleveland Training Room.*

### **Car Consultation**

Ask the experts about car maintenance, repair, or performance. This session will not have a formal presentation, but rather an audience centered opportunity to get your questions answered.

*Presented by Ben Adams and Tim Oswald in room N100.*

## Breakout Session 2, 12:30 – 1:15 pm

### **Know Your IX**

Members of the Title IX team will go over the main points staff and faculty should know about Title IX and how it could impact you and/or our students. Case scenarios will also be presented to reinforce the concepts presented and there will be time for Q and A.

*Presented by Patrick Neuenfeldt and Kristi Irving in the Lake Michigan Room.*

### **Improve Student Attainment of CPL**

What is the process for faculty and staff? Credit for Prior Learning (CPL): Granting of credit for subject matter mastery that has been accumulated outside of LTC such as independent study, work experience, portfolio demonstration, previous licensure or certification, or completion of other learning opportunities (military, government, professional). We will cover the CPL process for portfolio's, demonstrations, and exams.

*Presented by Bill Persinger, Sue Kinneston, & Don Geiger in the Sheboygan Training Room.*

### **The President Takes the Stand**

Will he plead the Fifth? Paul Carlsen takes the stand as Richard Opie grills him with questions submitted by team members. Paul won't see the questions in advance, and Richard won't tell him who submitted each question.

*Facilitated by Richard Opie in the Wells Fargo Conference Room.*

### **Are Your Class Dates Out Of Bounds?**

Do your class(es) with dates that start and/or end outside of the LTC Academic Calendar? If so, students may not get the maximum amount of financial aid. Come learn about flexibilities while remaining within the "standard term" definitions for financial aid. Applicable for deans, division specialists, and instructors involved with scheduling class/programs.

*Presented by Jessica Hemenway in the Cleveland Training Room.*

### **Avoiding Burnout. Maintaining a Healthy, Successful Career**

Stress is often relatively short-term, and it is often caused by a feeling that work is out of control. You might experience stress several days in a row, especially when you're working on a large project or under a tight deadline. However, usually once the situation changes, stress often lessens or disappears entirely. Burnout often takes place over a longer period. Burnout is a mixture of professional exhaustion, and disillusionment with other people, the organization, or our career, over the long term. Join this session as we explore causes and signs of stress and burnout and the difference between them, and ways to relieve stress and burnout.

*Presented by Melissa Braesch and Nadine Schreiter in the Lakeshore Conference Room.*

### **So You Think You Know FERPA?**

After a brief review of FERPA guidelines, attendees will be presented with scenarios to test their FERPA mettle. Come see if your FERPA knowledge is up to the challenge!

*Presented by George Henze in the Manitowoc County Training Room.*

### **Mind, Body, and Spirit Connection**

Begin with a short breath-centered meditation to quiet the mind of its chatter. Set a positive personal intention and then move your body deliberately connected to your breath. End in a peaceful, harmonious state of body, mind and spirit ready to "show up" throughout your day as your best true self.

*Presented by Meg Herschberg in Centennial Hall West.*

### **Tech Tips & Tricks**

We'll quickly cover some background info including security and help desk as they are foundational for all technology, but then we'll get to the fun stuff. We'll provide hands-on information and guidance for various technologies such as setting up a printer, using shared drives, downloading software, Outlook organization, and Windows 10 customization. Computers will be provided for audience participation.

*Presented by the IT Department in Room L107.*

## Breakout Session 3, 1:30 – 2:15 pm

### **What's the "T" in LGBTQIA+?**

Attend this session to become more adept at creating an inclusive campus community for LGBTQIA+ persons and others. Explore the difference between biological sex, gender identity, and sexual orientation and learn best practices and strategies for supporting transgender students in the classroom and on campus.

*Presented by Jeremy Pagel in the Learning Studio.*

### **Sharing the LTC Story: Social Media 101**

How do I share a tweet? Who should I follow? Is the college on Instagram? This session will cover how YOU can use your personal social media profile to amplify the college's messages and get engaged with our social media accounts. We'll share live examples and explain how to tag the college so LTC can share YOUR message.

*Presented by Jen Bartz, Elisa Carr, and Christopher Schatz in the Lake Michigan Conference Room.*

### **LTC Trivia**

Join Paul in a game of LTC Trivia. The winner is determined by the ability to answer general knowledge and historical questions regarding LTC. Join in the fun to see how "LTC Smart" you are. Paul will take the winner and two colleagues of their choice to lunch.

*Facilitated by Paul Carlsen in the Wells Fargo Conference Room*

### **So you think you know FERPA?**

After a brief review of FERPA guidelines, attendees will be presented with scenarios to test their FERPA mettle. Come see if your FERPA knowledge is up to the challenge!

*Presented by George Henze in the Manitowoc County Training Room.*

### **Orientation Scavenger Hunt Walk-through for Instructors**

Are you going to be leading a Scavenger Hunt for your program students next week at Orientation? Come to this session and see the "behind the scenes". Get to know about the resources and hear 'the script' before you have to perform it.

*Presented by Chris Heinen in the Lakeshore Conference Room.*

### **What Does The Classroom Of The Future Look Like?**

What does the classroom of the future look like to you? Faculty - we want your input! One of the strategies to achieve our strategic goals is to adapt to an ever changing marketplace by transforming our offerings such that 90% of our students will be served through nontraditional instruction. What does this mean for our classroom technology? What do we need in our instructional spaces to help achieve this? Rather than a standard presentation, this session will be an active conversation with instructors and staff to gather input on what the next generation classroom technology capabilities should include. This session is open to all faculty and staff.

*Presented by Mike Grambow, Jeff Slager, and Marlyn Meinnert in Room 107.*

### **Dare I ask...Is English your second language?**

Let's face it, many of us are uncomfortable approaching others about topics related to race and ethnicity, often avoiding the subject all together so as not to offend. In this session, two ELL instructors offer tips and tricks to identify when English might not be a student's native language and respectfully inquire about their language and cultural backgrounds. We'll bring our students' voices into the discussion, too, and you'll learn how this initial conversation really can help propel them toward success.

*Presented by Zack Herschberg and Tiffany Perez Ferrando in the Cleveland Training Room.*

### **Why Does LTC Have A Workforce Solutions Department?**

What the heck does workforce solutions do and why should I care? What is the difference between contract training, instruction, seminars, and community education? How can you and workforce solutions collaboratively work to help LTC reach 20,000 by 2020.

*Presented by Jeff Grunewald, Jane Birkholz, and Jill Hennessey in the Sheboygan Training Room.*