



**PROCEEDINGS OF THE BOARD MEETING OF THE
LAKESHORE TECHNICAL COLLEGE DISTRICT BOARD
LTC Cleveland, 1290 North Ave, Cleveland, WI
December 18, 2019**

Board Present: Vasquez, Lukas, Rooney, Pohlman, Nichter, Wyatt, Kluss, Parrish, Trimmerger
Board Absent: Nichter
Staff Present: Carlsen, Soodsma, Riesterer, Mirecki, Beaudoin, Liphart, Wasmer, Abts, Lemerond,
Hamm, Schwahn, Bornemann, Horzen, Palmer, Gahagan, Anderson, Truttschel,
Schuler, Palette, O'Connell
Guests Present: Grunewald

Call to Order

The meeting of the Lakeshore Technical College District Board was called to order by Board Vice-Chair, Lois Vasquez at 3:01 pm. It was reported this meeting had been publicized in accordance with requirements of the Wisconsin Open Meeting Law.

Public Comment

No public comment was given. Parrish arrived at 3:02. Kluss arrived at 3:03.

Approval of Minutes

IT WAS MOVED BY MIKE TRIMBERGER AND SECONDED BY KIM ROONEY TO APPROVE THE MINUTES FROM THE NOVEMBER 20, 2019 BOARD MEETING AS PRESENTED. Motion unanimously carried.

IT WAS MOVED BY JOHN WYATT AND SECONDED BY MIKE TRIMBERGER TO APPROVE THE MINUTES FROM THE NOVEMBER 20, 2019 BOARD FALL RETREAT AS PRESENTED. Motion unanimously carried.

Employee Introductions

Shikara Beaudoin, Executive Director of Human Resources introduced new employees to the Board.

Policy Governance

Board Education

Tanya Wasmer, Vice President of Strategy provided information on data definitions. Lukas arrived at 3:11 pm.

Board Member Updates

The Board discussed ways in which they connected with the college and the community.

President's Update

President Paul Carlsen provided an update on LTC operations and his activities.

For Advisement: Board Policy Review

Board Policies I.E, II.B., and II.C. were reviewed. The Board member's interpretation for the policies were acceptable.

Consent Agenda

IT WAS MOVED BY JIM PARRISH AND SECONDED BY DON POHLMAN TO APPROVE THE CONSENT AGENDA INCLUDING: DBA MEDIA AWARD NOMINATION, PERSONNEL REPORT, SERVICE CONTRACTS, PAYMENTS OVER \$2,500, COLLEGE DASHBOARD, AND FINANCIAL MONITORING REPORTS. Roll Call Vote:

Kluss, aye; Lukas, aye; Nichter, absent; Parrish, aye; Pohlman, aye; Trimberger, aye; Rooney, aye, Wyatt, aye; and Vasquez, aye. Motion unanimously carried.

Administrative Services

For Approval: Budget Modifications

IT WAS MOVED BY JOHN WYATT AND SECONDED BY ROY KLUSS TO ACCEPT THE 2018-19 BUDGET MODIFICATIONS AS PRESENTED. Roll Call Vote: Kluss, aye; Lukas, aye; Nichter, absent; Parrish, aye; Pohlman, aye; Trimberger, aye; Rooney, aye, Wyatt, aye; and Vasquez, aye. Motion unanimously carried.

For Approval: Annual Audit and Management Letter

IT WAS MOVED BY DON POHLMAN AND SECONDED BY LOIS VASQUEZ TO ACCEPT THE ANNUAL AUDIT AND MANAGEMENT LETTER AS PRESENTED. Roll Call Vote: Kluss, aye; Lukas, aye; Nichter, absent; Parrish, aye; Pohlman, aye; Trimberger, aye; Rooney, aye, Wyatt, aye; and Vasquez, aye. Motion unanimously carried.

For Advisement: Strategic Growth Initiative Update – College Here and Now

Doug Hamm, Dean of Business, Technology, and Hospitality provided an update on the College Here and Now strategic growth initiative.

Board members had an opportunity to identify items for future Board agendas.

Adjourn

IT WAS MOVED BY MIKE TRIMBERGER AND SECONDED BY JOHN WYATT TO ADJOURN. The motion was unanimously carried. The meeting was adjourned at 4:35 pm.

Respectfully submitted,

Don Pohlman
Board Secretary/Treasurer