



**PROCEEDINGS OF THE BOARD MEETING OF THE
LAKESHORE TECHNICAL COLLEGE DISTRICT BOARD
Bemis Manufacturing W2940 Old County Rd PP Sheboygan Falls, WI
February 19, 2020**

Board Present: Vasquez, Rooney, Pohlman, Nichter, Wyatt, Kluss, Parrish
Board Absent: Trimberger, Lukas
Staff Present: Carlsen, Soodsma, Riesterer, Liphart, Wasmer, Opie
Guests Present: Gorges, Hellmer, Lonigro, Klein

Call to Order

The meeting of the Lakeshore Technical College District Board was called to order by Board Chair, Roy Kluss at 3:00 pm. It was reported this meeting had been publicized in accordance with requirements of the Wisconsin Open Meeting Law.

Public Comment

No public comment was given.

Approval of Minutes

IT WAS MOVED BY DON POHLMAN AND SECONDED BY JOHN WYATT TO APPROVE THE MINUTES FROM THE JANUARY 15, 2020 BOARD MEETING AS PRESENTED. MOTION UNANIMOUSLY CARRIED.

Policy Governance

Board Education

Jeff Lonigro, CEO and Mike Klein, VP of Human Resources welcomed Board members to Bemis Manufacturing. Tom Gorges, Director of Operations; Thermoplastics provided a tour and overview.

Board Member Updates

The Board discussed ways in which they connected with the college and the community. Vasquez arrived at 3:37 pm.

President's Update

President Paul Carlsen provided an update on LTC operations and his activities.

For Advisement: Board Policy Review

Board Policies III.C. and III.D. were reviewed. The President's interpretations of the policies were reviewed. President Carlsen recommended changes to Policy III.C. The updated policy will be presented for approval at the next meeting.

Consent Agenda

IT WAS MOVED BY DON POHLMAN AND SECONDED BY KIM ROONEY TO APPROVE THE CONSENT AGENDA INCLUDING: PERSONNEL REPORT, SERVICE CONTRACTS, PAYMENTS OVER \$2,500, COLLEGE DASHBOARD, FINANCIAL MONITORING REPORTS, ADULT BASIC EDUCATION BOARD MONITORING REPORT, 2020-21 FACILITY PROJECTS, AND DBA OFFICERS. Roll Call Vote: Kluss, aye; Lukas, absent; Nichter, aye; Parrish, aye; Pohlman, aye; Trimberger, absent; Rooney, aye, Wyatt, aye; and Vasquez, aye. Motion unanimously carried.

Administrative Services

For Advisement: Facility Projects Update

Brenda Riesterer, VP of Administrative Services provided an overview of 2020-21 Facility Projects.

For Advisement: Budget Update

Brenda Riesterer, VP of Administrative Services provided an update on the budget.

For Advisement: Strategic Growth Initiative Update – Fundraising at LTC

Kristy Liphart, VP of Advancement provided an update on the Fundraising at LTC strategic growth initiative.

Board members had an opportunity to identify items for future board agendas.**Closed Session**

IT WAS MOVED BY JOHN WYATT AND SECONDED BY JIM PARRISH TO CONVENE IN CLOSED SESSION PURSUANT TO SECTION 19.85(1)(C)* OF THE WISCONSIN STATUTES FOR THE PURPOSE OF REVIEWING A RECOMMENDED EMERGENCY CONTINUITY PLAN AND RELATED PERSONNEL ASSIGNMENTS. THE BOARD SHALL RECONVENE INTO OPEN SESSION TO TAKE ANY REQUIRED ACTION AND COMPLETE THE MEETING AGENDA. Roll Call Vote: Kluss, aye; Lukas, absent; Nichter, aye; Parrish, aye; Pohlman, aye; Trimberger, absent; Rooney, aye, Wyatt, aye; and Vasquez, aye. Motion unanimously carried. The Board convened in closed session at 4:36 pm.

*Exemption (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Open Session

IT WAS MOVED BY DON POHLMAN AND SECONDED BY KIM ROONEY TO MOVE TO OPEN SESSION AND COMPLETE THE MEETING AGENDA. Roll Call Vote: Kluss, aye; Lukas, absent; Nichter, aye; Parrish, aye; Pohlman, aye; Trimberger, absent; Rooney, aye, Wyatt, aye; and Vasquez, aye. Motion unanimously carried. The Board convened in open session at 4:46 pm.

Adjourn

IT WAS MOVED BY DON POHLMAN AND SECONDED BY MONICA NICHTER TO ADJOURN. The motion was unanimously carried. The meeting was adjourned at 4:47 pm.

Respectfully submitted,

Don Pohlman
Board Secretary/Treasurer