

**PROCEEDINGS OF THE BOARD MEETING OF THE
LAKESHORE TECHNICAL COLLEGE DISTRICT BOARD
LTC Cleveland – Lakeshore Conference Room
Virtual via BlueJeans
May 19, 2021**

Board Present: Lukas, Wyatt, Pohlman, Nichter, Trimmerger (virtually), Rooney, Kluss (virtually)
Board Absent: Parrish
Staff Present: Carlsen, Soodsma, Riesterer, Liphart, Lemerond, Abts, Wasmer
Guests: Fischer

Call to Order

The meeting of the Lakeshore Technical College Board was called to order by Board Vice Chair, Don Pohlman, at 3:01 pm. It was reported this meeting had been publicized in accordance with requirements of the Wisconsin Open Meeting Law.

An amendment to the agenda order was requested for better content flow.

Approval of Minutes

IT WAS MOVED BY ROY KLUSS AND SECONDED BY KIM ROONEY TO APPROVE THE MINUTES FROM THE APRIL 21, 2021 BOARD MEETING AS PRESENTED. MOTION UNANIMOUSLY CARRIED.

Public Input

No public comment was provided.

Policy Governance

Board Education

Brenda Riesterer, VP of Administration, provided an update on the details of the college's risk mitigation plan. Lukas arrived at 3:06 pm.

President's Update

President Paul Carlsen provided an update on LTC operations and his activities.

Board Policy Review

Board Policy IV.A. and IV.B. were reviewed. The President's interpretations for the policies were acceptable.

Board Packet Feedback

Board members had the opportunity to discuss the current Board packet materials and make recommended changes.

Board Communication Portal

The Board had the opportunity to discuss the current Board communication tools.

Updated Institutional Measurements of College Success

President Carlsen shared with the board the institutional measurements of college success.

Student Success: For Information

Polly Abts, VP of Student Success, provided an update on retention efforts.

Administration: For Approval

IT WAS MOVED BY JOHN LUKAS AND SECONDED BY KIM ROONEY TO APPROVE THE RESOLUTION awarding the sale of \$5,300,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2021A. Roll call vote: Nichter, aye; Parrish, absent; Wyatt, aye; Trimberger, aye; Kluss, aye; Pohlman, aye; Lukas, aye; Rooney, aye. Motion unanimously carried.

IT WAS MOVED BY JOHN WYATT AND SECONDED BY MONICA NICHTER TO ADOPT THE RESOLUTION DISCLOSING THE RESERVATIONS AND SEGREGATIONS OF FUND BALANCES AS PRESENTED. Roll call vote: Nichter, aye; Parrish, absent; Wyatt, aye; Trimberger, aye; Kluss, aye; Pohlman, aye; Lukas, aye; Rooney, aye. Motion unanimously carried.

IT WAS MOVED BY JOHN LUKAS AND SECONDED BY KIM ROONEY TO APPROVE THE ENDORSEMENT OF THE 2021-22 PLAN AND BUDGET. Roll call vote: Nichter, aye; Parrish, absent; Wyatt, aye; Trimberger, aye; Kluss, aye; Pohlman, aye; Lukas, aye; Rooney, aye. Motion unanimously carried.

IT WAS MOVED BY MONICA NICHTER AND SECONDED BY JOHN WYATT TO APPROVE THE 2019-20 SINGLE AUDIT. Roll call vote: Nichter, aye; Parrish, absent; Wyatt, aye; Trimberger, aye; Kluss, aye; Pohlman, aye; Lukas, aye; Rooney, aye. Motion unanimously carried.

Administration: For Information

Brenda Riesterer, VP of Administration, shared the Long-Term Facilities Plan.

Advancement: For Information

Kristy Liphart, VP of Advancement, provided an overview of the 2021-22 Capital Campaign, Center for Healthcare Excellence.

Consent Agenda

IT WAS MOVED BY JOHN LUKAS AND SECONDED BY JOHN WYATT TO APPROVE THE CONSENT AGENDA INCLUDING: MONTHLY PERSONNEL REPORT, CONTRACTS WITH EMPLOYERS TO PROVIDE CUSTOMIZED TRAINING, VENDORS PAID IN EXCESS OF \$2,500, COLLEGE KEY PERFORMANCE INDICATORS, COLLEGE FINANCIAL POSITION, CYBER SECURITY PROGRAM CONCEPT, JUVENILE ALCOHOL OR OTHER DRUG ABUSE EDUCATION PROGRAM FEES 2021-22 AND OUT OF STATE DISTRICT EDUCATION FEE. Roll call vote: Nichter, aye; Parrish, absent; Wyatt, aye; Trimberger, aye; Kluss, aye; Pohlman, aye; Lukas, aye; Rooney, aye. Motion unanimously carried.

Board members had an opportunity to discuss District Boards Association and Association of Community College Trustees activities.

Board members had an opportunity to identify items for future Board agendas.

Closed Session

IT WAS MOVED BY JOHN WYATT AND SECONDED BY KIM ROONEY TO CONVENE IN CLOSED SESSION PURSUANT TO SECTION 19.85(1)(C)* OF THE WISCONSIN STATUTES FOR THE PURPOSE OF REVIEWING AN EMPLOYEE PERSONNEL MATTER. Roll call vote: Kluss, aye; Lukas, aye; Nichter, aye; Parrish, absent; Pohlman, aye; Trimberger, aye; Rooney, aye; and Wyatt, aye. Motion unanimously carried. The Board convened in closed session at 4:44 pm.

*Exemption (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Open Session

IT WAS MOVED BY JOHN WYATT AND SECONDED BY KIM ROONEY TO MOVE TO OPEN SESSION AND COMPLETE THE MEETING AGENDA. Roll call vote: Kluss, aye; Lukas, aye; Nichter, aye; Parrish, absent; Pohlman, aye; Trimberger, aye; Rooney, aye; and Wyatt, aye. Motion unanimously carried. The Board convened in open session at 4:57 pm.

Adjourn

IT WAS MOVED BY JOHN LUKAS AND SECONDED BY KIM ROONEY TO ADJOURN. The motion was unanimously carried. The meeting was adjourned at 4:58 pm.

Respectfully submitted,

John Wyatt
Board Secretary/Treasurer