

**PROCEEDINGS OF THE LAKESHORE TECHNICAL COLLEGE DISTRICT BOARD**  
**LTC Cleveland, 1290 North Ave. Cleveland, WI**  
**June 15, 2022**

Board Present: Wyatt, Pohlman, Trimberger, Rooney (virtual), Kluss, Esquinas, Lukas  
Board Absent: Brauer, Nichter  
Staff Present: Carlsen, Soodsma, Riesterer, Abts, Wasmer, Lemerond, Liphart, Schmidt, McHose, Nischik, Schmidt

**Call to Order**

The meeting of the Lakeshore Technical College Board was called to order by Board Chair, Don Pohlman, at 3:00 pm. It was reported this meeting had been publicized in accordance with requirements of the Wisconsin Open Meeting Law.

**Approval of Minutes**

IT WAS MOVED BY JOHN LUKAS AND SECONDED BY ROY KLUSS TO APPROVE THE MINUTES FROM THE May 18, 2022, BOARD MEETING AS PRESENTED. Motion unanimously carried.

**Staff Recognition**

Team member, Ashley McHose, Library Systems Lead, was recognized as the recipient for the 2022 Tammy L. Erdman DEI Award.

**Policy Governance**

**Board Office Discussion**

Board members had the opportunity to discuss officers for 2022-23 in preparation for the Organizational meeting in July.

**Board Schedules**

Board members reviewed the proposed monitoring reports, linking & learning, and policy review schedules for 2022-23. There will not be a change in the October Board meeting date.

**Board Assignments**

Board members reviewed the proposed 2022-23 DBA and Joint Review Board assignments.

**President's Update**

President Paul Carlsen provided an update on LTC operations and his activities.

**Strategic Initiative Update**

Jim Lemerond, VP of Instruction provided updates on College Here & Now, Associate of Arts/Associate of Science Degrees, and Competency Based Education. Polly Abts, Vice President of Student Success, provided an update on Multiple Measures.

**Staff Recognition**

Team member, Shauna Nischik, Executive Director of Grants, was recognized as the recipient of the Dealer in Hope – Behind the Scenes Award.

**Administration**

IT WAS MOVED BY JOHN LUKAS AND SECONDED BY ROY KLUSS TO ADOPT THE RESOLUTION DISCLOSING THE RESERVATIONS AND SEGREGATIONS OF FUND BALANCES AS PRESENTED. Roll call vote: Nichter, absent; Wyatt, aye; Trimberger, aye; Kluss, aye; Pohlman, aye; Lukas, aye; Rooney, aye; Brauer, absent; Esquinas, aye. Motion unanimously carried.

IT WAS MOVED BY JOHN WYATT AND SECONDED BY MIKE TRIMBERGER TO ADOPT THE 2022-23 PLAN AND BUDGET as presented. Roll call vote: Nichter, absent; Wyatt, aye; Trimberger, aye; Kluss, aye; Pohlman, aye; Lukas, aye; Rooney, aye; Brauer, absent; Esquinas, aye. Motion unanimously carried.

### **DBA/ACCT**

District Boards Association correspondence was reviewed, and recommended action was provided.

### **Public Input**

No public comment was provided.

### **Consent Agenda**

IT WAS MOVED BY ROY KLUSS AND SECONDED BY MIKE TRIMBERGER TO APPROVE THE CONSENT AGENDA INCLUDING: MONTHLY PERSONNEL REPORT, CONTRACTS WITH EMPLOYERS TO PROVIDE CUSTOMIZED TRAINING, VENDORS PAID IN EXCESS OF \$2,500; COLLEGE FINANCIAL POSITION, IMPLEMENTATION OF 2% BASE WAGE INCREASE OF FACULTY CONSISTENT WITH OTHER EMPLOYEE GROUPS, FACILITIES MASTER PLAN (2022-25), DAIRY BUSINESS MANAGEMENT PROGRAM CONCEPT, CERTIFIED NURSING ASSISTANT MEDICATION, YOUTH AND REGISTERED APPRENTICESHIP MONITORING REPORT. Roll call vote: Nichter, absent; Brauer, absent; Wyatt, aye; Trimberger, aye; Kluss, aye; Pohlman, aye; Lukas, aye; Rooney, aye; Esquinas, aye. Motion unanimously carried.

**Board members and President had an opportunity to identify items for future Board agendas.**

### **Closed Session**

IT WAS MOVED BY JOHN WYATT AND SECONDED BY ROY KLUSS TO CONVENE IN CLOSED SESSION PURSUANT TO SECTION 19.85(1)(c)\* of the Wisconsin Statutes for the purpose of annual performance evaluation of the President. The Board shall reconvene in open session to take any required action and complete the meeting agenda. Roll call vote: Nichter, absent; Brauer, absent; Wyatt, aye; Trimberger, aye; Kluss, aye; Pohlman, aye; Lukas, aye; Rooney, aye; Esquinas, aye. Motion unanimously carried.

The Board convened in closed session at 4:17 pm.

\*Exemption (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

### **Open Session**

IT WAS MOVED BY MIKE TRIMBERGER AND SECONDED BY ROY KLUSS TO MOVE TO OPEN SESSION AND COMPLETE THE MEETING AGENDA. Roll call vote: Nichter, absent; Brauer, absent; Wyatt, aye; Trimberger, aye; Kluss, aye; Pohlman, aye; Lukas, aye; Rooney, aye; Esquinas, aye. Motion unanimously carried. The Board convened in open session at 5:11 pm.

The Board recognized Paul for his five years of service. The Board gave Dr. Paul Carlsen a favorable review.

IT WAS MOVED BY JOHN WYATT AND SECONDED BY ROY KLUSS TO AUTHORIZE A TOTAL DIRECT COMPENSATION INCREASE TO \$285,000 FOR PRESIDENT CARLSEN EFFECTIVE JULY 1, 2022, TO ALIGN WITH THE WTCS PRESIDENT MARKET RATES. THE BOARD FURTHER AUTHORIZES THE BOARD CHAIR AND PRESIDENT CARLSEN TO BEGIN NEGOTIATING A 2-YEAR EXTENSION TO PRESIDENT CARLSEN'S CURRENT EMPLOYMENT CONTRACT. Roll call vote: Nichter, absent; Brauer, absent; Wyatt, aye;

Trimberger, aye; Kluss, aye; Pohlman, aye; Lukas, aye; Rooney, aye; Esquinas, aye. Motion unanimously carried.

**Adjourn**

IT WAS MOVED BY MIKE TRIMBERGER AND SECONDED BY JOHN WYATT TO ADJOURN. Motion unanimously carried. The meeting was adjourned at 5:16 pm.

Respectfully submitted,  
Kim Rooney  
Board Secretary/Treasurer