



**PROCEEDINGS OF THE BOARD MEETING OF THE  
LAKESHORE TECHNICAL COLLEGE DISTRICT BOARD  
Virtual Meeting – June 17, 2020**

Board Present: Kluss, Rooney, Pohlman, Wyatt, Trimberger, Nichter, Lukas  
Board Absent: Parrish, Vasquez  
Staff Present: Carlsen, Soodsma, Riesterer, Abts, Wasmer, O’Connell

**Call to Order**

The meeting of the Lakeshore Technical College District Board was called to order by Board Chair, Roy Kluss, at 3:00 pm. It was reported this meeting had been publicized in accordance with requirements of the Wisconsin Open Meeting Law.

**Approval of Minutes**

IT WAS MOVED BY MIKE TRIMBERGER AND SECONDED BY KIM ROONEY TO APPROVE THE MINUTES FROM THE MAY 20, 2020 BOARD MEETING AS PRESENTED. MOTION UNANIMOUSLY CARRIED. Wyatt arrived at 3:03 pm.

**Policy Governance**

**Board Education**

Tanya Wasmer, VP of Strategy & Outreach, Polly Abts, VP of Student Success, and Brenda Riesterer, VP of Administration provided an overview of the CARES Act Funding received by LTC.

**Board Member Updates**

The Board discussed measures they and their organizations are taking in anticipation of another resurgence of COVID-19 in the fall.

**President’s Update**

President Paul Carlsen provided an update on college operations.

**2020-21 Board Meeting Schedule**

Board members reviewed the tentative Board meeting schedule for 2020-21.

**Consent Agenda**

IT WAS MOVED BY JOHN WYATT AND SECONDED BY DON POHLMAN TO APPROVE THE CONSENT AGENDA INCLUDING: PERSONNEL REPORT, SERVICE CONTRACTS, PAYMENTS OVER \$2,500, COLLEGE DASHBOARD, FINANCIAL MONITORING REPORTS, WTCS CONCEPT APPROVAL FOR MANUFACTURING PROCESS ENGINEERING TECHNICIAN, DBA DISTINGUISHED ALUMNI OF THE YEAR AWARD, AND THE THREE-YEAR FACILITIES PLAN. Roll Call Vote: Kluss, aye; Lukas, aye; Nichter, aye; Parrish, absent; Pohlman, aye; Trimberger, aye; Rooney, aye, Wyatt, aye; and Vasquez, absent. Motion unanimously carried.

**Administrative Services - For Approval**

IT WAS MOVED BY MIKE TRIMBERGER AND SECONDED BY KIM ROONEY TO APPROVE THE 2020-21 PLAN AND BUDGET AS PRESENTED. Roll Call Vote: Kluss, aye; Lukas, aye; Nichter, aye; Parrish, absent; Pohlman, aye; Trimberger, aye; Rooney, aye, Wyatt, aye; and Vasquez, absent. Motion unanimously carried.

**Student Success - For Approval**

IT WAS MOVED BY JOHN WYATT AND SECONDED BY KIM ROONEY TO APPROVE THE AMENDED EMERGENCY TUITION REFUND POLICY AS PRESENTED. Roll Call Vote: Kluss, aye; Lukas, aye; Nichter, aye; Parrish, absent; Pohlman, aye; Trimberger, aye; Rooney, aye, Wyatt, aye; and Vasquez, absent. Motion unanimously carried.

**Board members discussed the strategic plan.**

**Board member had the opportunity to identify items for future board agendas.**

### **Closed Session**

IT WAS MOVED BY JOHN LUKAS AND SECONDED BY DON POHLMAN TO CONVENE IN CLOSED SESSION PURSUANT TO SECTION 19.85(1)(C)\* OF THE WISCONSIN STATUTES FOR THE PURPOSE THE ANNUAL PERFORMANCE EVALUATION OF THE PRESIDENT. THE BOARD SHALL RECONVENE IN OPEN SESSION TO TAKE ANY REQUIRED ACTION AND COMPLETE THE MEETING AGENDA. Roll Call Vote: Kluss, aye; Lukas, aye; Nichter, aye; Parrish, absent; Pohlman, aye; Trimberger, aye; Rooney, aye, Wyatt, aye; and Vasquez, absent. Motion unanimously carried. The Board convened in closed session at 4:00 pm.

\*Exemption (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

### **Open Session**

IT WAS MOVED BY DON POHLMAN AND SECONDED BY MIKE TRIMBERGER TO MOVE TO OPEN SESSION AND COMPLETE THE MEETING AGENDA. Roll Call Vote: Kluss, aye; Lukas, aye; Nichter, aye; Parrish, absent; Pohlman, aye; Trimberger, aye; Rooney, aye, Wyatt, aye; and Vasquez, absent. Motion unanimously carried. The Board convened in open session at 4:31 pm.

The Board gave Dr. Paul Carlsen a favorable review.

IT WAS MOVED BY KIM ROONEY AND SECONDED BY JOHN WYATT TO ACCEPT PRESIDENT CARLSEN'S PROPOSAL TO DECLINE ANY PAY INCREASES UNTIL SUCH TIME THAT ALL COLLEGE EMPLOYEES RECEIVE A PAY INCREASE, WHICH WOULD AUTOMATICALLY APPLY TO PRESIDENT CARLSEN. ADDITIONALLY, PRESIDENT CARLSEN'S CONTRACT WITH THE BOARD BE EXTENDED THROUGH JUNE 30, 2025. Roll Call Vote: Kluss, aye; Lukas, aye; Nichter, aye; Parrish, absent; Pohlman, aye; Trimberger, aye; Rooney, aye, Wyatt, aye; and Vasquez, absent. Motion unanimously carried.

### **Adjourn**

IT WAS MOVED BY MIKE TRIMBERGER AND SECONDED BY DON POHLMAN TO ADJOURN. The motion was unanimously carried. The meeting was adjourned at 4:38 pm.

Respectfully submitted,

Don Pohlman  
Board Secretary/Treasurer