

**PROCEEDINGS OF THE BOARD MEETING OF THE
LAKESHORE TECHNICAL COLLEGE DISTRICT BOARD
Organizational Meeting**

**Lakeshore Technical College, Gus & Lorraine Lukas Conference Room, Cleveland, WI
July 11, 2022**

Board Present: Lukas, Wyatt, Rooney, Pohlman, Kluss, Trimberger (virtual), Nichter, Brauer, Esquinas
Staff Present: Carlsen, Soodsma, Riesterer, Lemerond, Liphart, Wasmer, Abts, Freitag

Call to Order

The meeting of the Lakeshore Technical College District Board was called to order by Board Chair, Don Pohlman at 3:02 p.m. It was reported this meeting had been publicized in accordance with requirements of the Wisconsin Open Meeting Law.

Oath of Office

In accordance with Section 19.01 of the Wisconsin Statutes, printed copies of the oath of office were given to Roy Kluss, John Lukas, and Monica Nichter who were sworn into office. The documents were signed and notarized.

Approval of Minutes

IT WAS MOVED BY JOHN WYATT SECONDED BY JOHN LUKAS TO APPROVE THE MINUTES FROM THE JUNE 15, 2022, PUBLIC HEARING ON THE PROPOSED 2022-23 ANNUAL PLAN AND BUDGET AS PRESENTED. Motion unanimously carried.

IT WAS MOVED BY JOHN LUKAS AND SECONDED BY ROY KLUSS TO APPROVE THE MINUTES FROM THE JUNE 15, 2022, BOARD MEETING AS PRESENTED. Motion unanimously carried.

Policy Governance

Election of Officers

Don Pohlman declared the meeting open for nominations for Board Officer positions.

IT WAS MOVED BY JOHN LUKAS AND SECONDED BY ROY KLUSS TO NOMINATE DON POHLMAN, FOR LAKESHORE TECHNICAL COLLEGE BOARD CHAIR. No other nominations were provided.

IT WAS MOVED BY JOHN WYATT AND SECONDED BY MONICA NICHTER TO CLOSE NOMINATIONS. Motion unanimously carried.

IT WAS MOVED BY ROY KLUSS AND SECONDED BY CURT BRAUER TO ELECT DON POHLMAN AS BOARD CHAIR. Roll call vote: Kluss, aye; Lukas, aye; Nichter, aye; Esquinas, aye; Pohlman, aye; Trimberger, aye; Rooney, aye; Brauer, aye; and Wyatt, aye. Motion unanimously carried.

IT WAS MOVED BY DON POHLMAN AND SECONDED BY CURT BRAUER TO NOMINATE JOHN WYATT, FOR LAKESHORE TECHNICAL COLLEGE BOARD VICE-CHAIR. No other nominations were provided. IT WAS MOVED BY MONICA NICHTER AND SECONDED BY DON POHLMAN TO CLOSE NOMINATIONS. Motion unanimously carried.

IT WAS MOVED BY CURT BRAUER AND SECONDED BY KIM ROONEY TO NOMINATE JOHN WYATT AS BOARD VICE-CHAIR. Roll call vote: Kluss, aye; Lukas, aye; Nichter, aye; Esquinas, aye; Pohlman, aye; Trimberger, aye; Rooney, aye; Brauer, aye; and Wyatt, aye. Motion unanimously carried.

IT WAS MOVED BY JOHN LUKAS AND SECONDED BY DON POHLMAN TO NOMINATE KIM ROONEY, FOR LAKESHORE TECHNICAL COLLEGE BOARD SECRETARY/TREASURER. No other nominations were provided. IT WAS MOVED BY CURT BRAUER AND SECONDED BY JOHN WYATT TO CLOSE NOMINATIONS. Motion unanimously carried.

IT WAS MOVED BY BELINDA ESQUINAS AND SECONDED BY ROY KLUSS TO NOMINATE KIM ROONEY AS BOARD SECRETARY/TREASURER. Roll call vote: Kluss, aye; Lukas, aye; Nichter, aye; Brauer, aye; Pohlman, aye; Trimberger, aye; Rooney, aye; Esquinas, aye; and Wyatt, aye. Motion unanimously carried.

Authorization of Continuation of Signature Plates

Board officers remained the same for 2022-23, so no action was taken.

Board Education

Polly Abts, VP of Student Success, provided training on Title IX.

President's Update

President Carlsen provided an update on college operations.

Board Communication Portal Demo

Heidi Soodsma, Executive Assistant to the President, provided an overview of a third-party travel coordinator. The Board will pilot this for a year.

DBA/ACCT Update

DBA committee assignments, membership costs, and membership communication were discussed.

There was no public input.

Consent Agenda

IT WAS MOVED BY JOHN LUKAS AND SECONDED BY CURT BRAUER TO APPROVE THE CONSENT AGENDA INCLUDING: MONTHLY PERSONNEL REPORT, ANNUAL DELEGATION TO THE PRESIDENT, ANNUAL AUTHORIZATION OF OUT-OF-DISTRICT TRAVEL FOR BOARD MEMBERS, ANNUAL AUTHORIZATION OF OUT-OF-DISTRICT TRAVEL FOR THE PRESIDENT, DESIGNATION OF THE MANITOWOC HERALD TIMES REPORTER AS THE OFFICIAL NEWSPAPER FOR PRINTING MEETING MINUTES, BOARD SERVICE ON JOINT FINANCE REVIEW BOARDS, BOARD LINKING AND LEARNING SCHEDULE, BOARD AND PRESIDENT POLICY REVIEW SCHEDULE, AND BOARD MONITORING REPORT SCHEDULE. Roll Call Vote: Kluss, aye; Lukas, aye; Nichter, aye; Brauer, aye; Pohlman, aye; Trimberger, aye; Rooney, aye, Wyatt, aye; and Esquinas, aye. Motion unanimously carried.

Board members and President had an opportunity to identify items for future Board agendas.

Closed Session

IT WAS MOVED BY CURT BRAUER AND SECONDED BY JOHN LUKAS TO CONVENE IN CLOSED SESSION PURSUANT TO SECTION 19.85(1)(c)* of the Wisconsin Statutes for the purpose of discussion of goals and contract terms of the President. The Board shall reconvene in open session to take any required action and complete the meeting agenda. Roll call vote: Nichter, aye; Brauer, aye; Wyatt, aye; Trimberger, aye; Kluss, aye; Pohlman, aye; Lukas, aye; Rooney, aye; Esquinas, aye. Motion unanimously carried. The Board convened in closed session at 4:23 pm.

*Exemption (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Trimberger left the meeting at 4:32 pm.

Open Session

IT WAS MOVED BY CURT BRAUER AND SECONDED BY MONICA NICHTER TO MOVE TO OPEN SESSION AND COMPLETE THE MEETING AGENDA. Roll call vote: Nichter, aye; Brauer, aye; Wyatt, aye; Trimberger,

absent; Kluss, aye; Pohlman, aye; Lukas, aye; Rooney, aye; Esquinas, aye. Motion unanimously carried. The Board convened in open session at 4:40 pm.

The Board directed President Carlsen to focus his efforts on scaling competency-based education (CBE) and restructuring development education over the coming academic year. The Board also directed President Carlsen to report out a 3–5-year plan on College Hear and Now by the end of 2022.

IT WAS MOVED BY JOHN WYATT AND SECONDED BY KIM ROONEY TO APPROVE THE EMPLOYMENT CONTRACT THROUGH 2027 WITH PRESIDENT CARLSEN AS DISCUSSED IN CLOSED SESSION. Roll call vote: Nichter, aye; Brauer, aye; Wyatt, aye; Trimmerger, absent; Kluss, aye; Pohlman, aye; Lukas, aye; Rooney, aye; Esquinas, aye. Motion unanimously carried.

Adjourn

IT WAS MOVED BY CURT BRAUER AND SECONDED BY KIM ROONEY TO ADJOURN. The motion unanimously carried. The meeting was adjourned at 4:43 pm.

Respectfully submitted,

Kim Rooney
Board Secretary/Treasurer