



**PROCEEDINGS OF THE BOARD MEETING OF THE  
LAKESHORE TECHNICAL COLLEGE DISTRICT BOARD  
LTC Cleveland – Lakeshore Conference Room  
March 16, 2016**

Board Present: Chappy, Crowley, Hildebrandt, Lukas, Parrish, Pohlman, Sheehan, Vasquez

Board Absent: Kluss

Staff Present: Lanser, Soodsma, Souik, Lemerond, Thillman, Dodge, Gossen, Dross, Van Wattingen,  
Kotajarvi, Phakitthong, Stahl, Zahn, Schuessler, Adelman, LaRene, Hoerth

Students Present: Hebert, Gaeth, Moulten

Guests Present: Mehan

**Call to Order**

The meeting of the Lakeshore Technical College District Board was called to order by Chair Sharon Chappy at 3:30 p.m. It was reported that this meeting had been publicized in accordance with requirements of the Wisconsin Open Meeting Law.

**Public Input**

No public input was given.

**Connections**

The Board discussed ways in which they connected with the college and the community. Joe Sheehan arrived at 3:32 pm.

**Approval of Minutes**

IT WAS MOVED BY VICTORIA HILDEBRANDT AND SECONDED BY NANCY CROWLEY TO APPROVE THE MINUTES FOR THE FEBRUARY 17, 2016 BOARD MEETING AS PRESENTED. Motion unanimously carried.

IT WAS MOVED BY VICTORIA HILDEBRANDT AND SECONDED BY DON POHLMAN TO APPROVE THE MINUTES FOR THE FEBRUARY 27, 2016 BOARD RETREAT MINUTES AS PRESENTED. Motion unanimously carried.

**Linking and Learning**

SGA Officers provided an update on their activities. Rachelle Phakitthong, Dean of General and Pre-College Education provided an overview of the progress moving forward with Developmental Education. Erin Souik, ATD Coordinator provided an overview of the DREAM conference and the implementation for Lakeshore Technical College. John Lukas arrive at 3:40 pm.

**Policy Governance**

Board Policies III.E. and III.F. were reviewed with no revisions. The President's interpretations for III.E. and III.F. were acceptable. The Student Aid Monitoring Report was presented and in compliance with Board policies. The board reviewed the notes from the board retreat held February 27, 2016.

**Consent Agenda**

IT WAS MOVED BY NANCY CROWLEY AND SECONDED BY JOHN LUKAS TO APPROVE THE CONSENT AGENDA INCLUDING: CONTRACTS FOR INSTRUCTIONAL SERVICES; PROFESSIONAL CONTRACTS, PAYMENTS OVER \$2,500 AND FINANCIAL MONITORING REPORTS FOR FEBRUARY 2016. Motion unanimously carried.

**Action Items**

IT WAS MOVED BY NANCY CROWLEY AND SECONDED BY JOHN LUKAS TO APPROVE THE RESOLUTION AWARDING THE SALE OF \$1,500,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2016A. Roll Call Vote: Chappy, aye; Crowley, aye; Hildebrandt, aye; Kluss, absent; Lukas, aye; Parrish, aye, Pohlman, aye, Sheehan, aye; Vasquez, aye.

**Information/Discussion**

President Mike Lanser provided an update on LTC operations and his activities. Karla Zahn, Advancement Director and Cindy Dross, Chief Financial Officer provided an update on the 2016-17 Annual Plan and Budget. Judy Van Wattingen, Compensation & Benefits Manager provided an update on LTC's Long Term Care benefit. An update on the District Boards Association was provided. The calendar of upcoming meetings and events was reviewed. Members of the Faculty Compensation Study Committee provided an update on the Faculty Compensation Study, including a review of project milestones and the work completed to date.

**Closed Session**

IT WAS MOVED BY NANCY CROWLEY AND SECONDED BY JOHN LUKAS TO MOVE TO CLOSED SESSION PURSUANT TO SECTIONS 19.85(1)(E) AND 19.85(1)(C) OF THE WISCONSIN STATUTES FOR THE PURPOSE OF REVIEWING PERFORMANCE EVALUATION DATA OF THE PRESIDENT, REVIEWING THE PRESIDENT'S COMPENSATION DATA, AND TO UPDATE THE BOARD ON POTENTIAL STAFF POSITION CHANGES OR ELIMINATIONS. THE BOARD RECONVENED INTO OPEN SESSION TO TAKE ANY REQUIRED ACTION AND COMPLETE THE MEETING AGENDA. Roll Call Vote: Chappy, aye; Crowley, aye; Hildebrandt, aye; Kluss, absent; Lukas, aye; Parrish, aye, Pohlman, aye, Sheehan, aye; Vasquez, aye. Motion unanimously carried. The Board convened in closed session at 6:04 p.m.

**Open Session**

IT WAS MOVED BY VICKY HILDEBRANDT AND SECONDED BY JAMES PARRISH TO MOVE TO OPEN SESSION TO TAKE ANY REQUIRED ACTION AND COMPLETE THE MEETING AGENDA. Roll Call Vote: Chappy, aye; Crowley, aye; Hildebrandt, aye; Kluss, absent; Lukas, aye; Parrish, aye, Pohlman, aye, Sheehan, aye; Vasquez, aye. Motion unanimously carried. The Board convened in open session at 6:22 p.m.

**Other Business**

Agenda items for the April 20, 2016 Board meeting were discussed.

**Adjourn**

IT WAS MOVED BY JAMES PARRISH AND SECONDED BY LOIS VASQUEZ TO ADJOURN. THE MOTION WAS UNANIMOUSLY CARRIED, AND THE MEETING WAS ADJOURNED AT 6:23 P.M.

Respectfully submitted,

Roy Kluss  
Secretary/Treasurer