

Student Name: \_\_\_\_\_

Interviewer Name: \_\_\_\_\_

**Mock Interview Questions:**

Please ask all the bolded questions. You may then select up to 6 more questions to ask the student pending time available for the 20 min interview.

Questions	Comments/Notes
<p><b>1. Tell me about yourself.</b></p>	<p>(Listen for related skills-soft, technical; educational/training; related work experience)</p>
<p><b>2. Why did you apply for this position?</b></p>	<p>(Listen for confidence, knowledge of the company, skills needed)</p>
<p>3. What do you consider to be one of your greatest accomplishments? Why?</p> <p style="text-align: right;"><b>STAR*</b></p>	<p>(Listen for academic or professional example, obstacles they overcame)</p>
<p>4. Tell me about a time when you had to do something without much direction. What was the result?</p> <p style="text-align: right;"><b>STAR</b></p>	<p>(Listen for initiative, confidence, resourcefulness; specific examples)</p>
<p>5. Communication is important in every industry. Describe a time when you've used communication effectively.</p> <p style="text-align: right;"><b>STAR</b></p>	<p>(Listen for different methods of comm; promptness, professionalism; specific example)</p>
<p>6. Please share 3 strengths. When have you used one or more of your strengths successfully?</p>	<p>(Listen for 3 strengths related to job-soft, technical, specific example)</p>
<p>7. Please share 1 weakness. How are you prepared to overcome this weakness?</p>	<p>(Listen for 1 weakness; plan to improve or address weakness)</p>
<p>8. Describe a time when you worked on a team. How did you contribute?</p> <p style="text-align: right;"><b>STAR</b></p>	<p>(Listen for specific example; "I" statements)</p>

9. Tell me about a time when you were swamped with work and how did you handle it.  <b>STAR</b>	(Listen for prioritization, to do list, calendar, break project into small parts, meet deadline)
10. Please share an example of when you had to work with someone who had a conflicting personality.  <b>STAR</b>	(Listen for problem-solving, listening skills, goal-oriented, what they learned)
11. If I were to ask your supervisor about you, what would s/he say?	(Listen for positive attributes related to the career, e.g. computer skills, teamwork, leader)
12. Tell me about a time when you didn't reach your goal.  <b>STAR</b>	(Listen for specific example; skills used, perseverance, what they learned)
13. Please give me an example of when you had to do a task or project that you didn't want to do.  <b>STAR</b>	(Listen for willingness to learn/try new things, commitment, what they learned)
14. What makes a good leader? Which of these qualities do you possess?	(Listen for confidence, communication, direction, open, listening, positive)
15. What is your career goal?	(Listen for willingness to learn, be challenged, grow, stay in profession long-term)
<b>16. Why should I hire you?</b>	(Listen for confident tone, summary of soft/technical skills, commitment, contribution to company)
<b>17. What questions do you have for me?</b>	(Listen for 2-3 questions about job duties, co info, etc.; does not include hiring next steps)

\*Situation: What happened? Who was involved? What was the project/problem?

Task: What needed to be accomplished?

Action: What role did you play? How did you contribute?

Result: What did you learn? What was the resolution?