

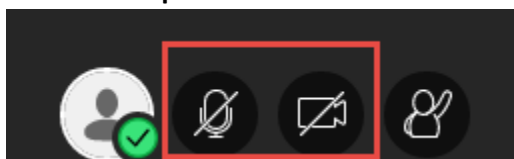
Blackboard Collaborate – Participant

It is best to use Google Chrome for a Blackboard Collaborate session.

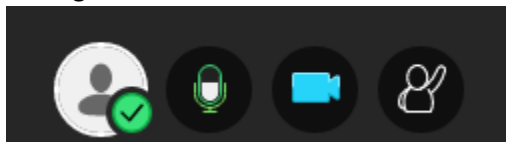
1. You will receive a Guest link from the Moderator.
2. Type in your first and last name.
3. Click on the Join Session button.
4. You will be joined into the Room.

Audio and Video Settings

1. You will be prompted to go through an audio and video test to make sure your microphone and camera are working. Click on **Yes – It's Working** button to proceed.
2. If the moderator allows you to use your microphone and camera, to activate your microphone or camera, click on the **Microphone** or **Camera** button below.

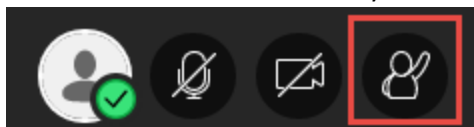


3. Once you activate your microphone and camera the microphone and camera icon will no longer have a slash through them.



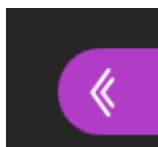
Raise your hand

1. Click the **Hand** button to raise your hand to ask a question or get the moderator's attention.

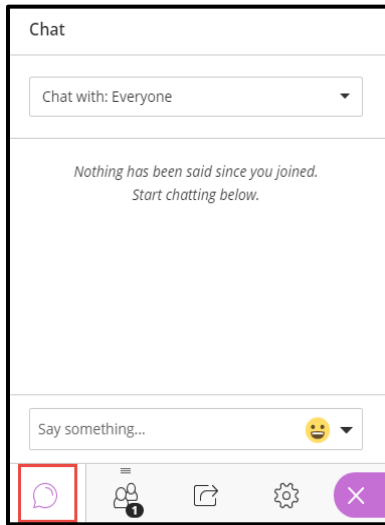


Chat

1. Click the **Open Collaborate Panel** button to bring up the Chat feature.



2. Click on the **Chat** icon.



3. Type in the **Chat** box to chat and hit the **Enter** key to post it.

