

Protocol for handling issues related to non-compliance with COVID safety measures

In the event a student or visitor refuses to comply with LTC's COVID safety measures:

- Staff will attempt to explain the safety measures and gain compliance.
- If the individual still refuses to follow the safety measures, they will be asked to leave campus immediately.
 - If they leave campus, the class or activity may continue as planned.
 - If they refuse to comply or refuse to leave, the staff member will cancel class or activity for the day and instruct members of the event to leave campus. It is assumed the student/ visitor would leave once activity is cancelled.
 - If the individual still refuses to leave, they would be considered trespassing and campus or local police would be called.
- In either case, the staff member will report the non-compliance issue to their dean or manager who will report it to the Student Conduct Officer.
- If the individual is a student, the SCO will contact the student immediately and inform them that they are not allowed attend LTC until an investigation can be completed.
 - A member of campus security will be assigned to be present at the start of the subsequent class or activity to ensure that the student does not return, or compiles.