

## **STAFF UPDATE FROM PRESIDENT PAUL CARLSEN – March 24, 2020**

Team LTC,

Today we received the Governor's Safer at Home Order (attached). Here is what you need to know regarding college operations:

- The order goes into effect at 8 am tomorrow and continues through at least April 24<sup>th</sup>.
- Our college is exempt for purposes of facilitating distance learning and performing essential functions. All directives on college operations will come from me directly.
- We will be locking all college facilities at 6 pm today for the duration of the Order. Only authorized individual will have access to campus. These individuals will be notified via separate email.
- We have contacted all students who were scheduled to pick up technology tomorrow and re-scheduled with them to do so by 6 pm today.
- The help desk will continue to operate.
- A decision will be forthcoming this Friday regarding those courses we are unable to offer online.

A month is a long time, but we will continue do our part to protect our community. Your preparation leading to this moment is better than anything I have observed across higher education in Wisconsin and the country. I am proud of you all.

Please let me know if you have any questions.

Thanks, Paul