

According to the LTC Student Leadership Board Constitution-Bylaws:

- Matt Nitsch assumed the vacant role of president by succession/higher number of votes.
- The open position of vice president is replaced by succession (if another officer is willing to assume the role) or nomination from the floor at the September LTC SLB meeting.
- Jordyn Wright has agreed to assume the role of vice president.
- **The position of secretary-treasurer will be open and nominations will be sought at the September LTC SLB meeting.**
- **If you're interested in that position, you must attend (virtual or in-person viewing room) the LTC SLB Official Business Meeting on Monday, September 28, 12-1 pm, virtually at <https://bluejeans.com/6931286920/> or LTC Cleveland Campus viewing room L233 (seating capacity limited).**
 - You must be enrolled in at least 6 credits in both fall 2020 and spring 2021.
 - You must not have documented violations of the LTC Student Code of Conduct.
 - You must have a minimum GPA of 2.0 (new students will not have a GPA yet, which is okay).
 - You must maintain a minimum GPA of 2.0 while in office to continue to serve.
 - You must commit to attending all required meetings of the LTC SLB, including November 16, February 15, April 26 official business meetings.
- When we get to that part of the agenda, you may nominate yourself OR you could have another student nominate you (not Matt or Jordyn).
- You would be asked to share any info with the group that you feel tells them why you would be a good secretary-treasurer (student orgs or other community orgs you belong to/past work, volunteer or class experiences, why you want to serve, etc.)

Following are excerpts from the LTC SLB Constitution-Bylaws that provide an overview of expectations for executive officers. If you're considering a nomination for Secretary-Treasurer, it's important to understand the commitment.

Article IV: LTC Student Leadership Board Executive Team Organization

Section 2: LTC SLB Executive Team Officer Responsibilities:

The **secretary-treasurer** must attend all LTC SLB official business and Executive Team meetings and will record attendance, document the proceedings and submit official minutes of the LTC SLB meetings to LTC SLB Executive Team advisor(s) within two weeks of each meeting; maintain awareness of LTC SLB budget and financial processes by working with LTC SLB Executive Team advisors and financial services staff as needed; and will preside at all meetings in the absence of the president and vice president; be available to conduct business between meetings of the LTC SLB Executive Team and the LTC SLB; and represent the LTC SLB at LTC District Board meetings and other college administrative meetings and events as appropriate.

1. LTC SLB Executive Team officers are required to use LTC email to communicate with LTC SLB Executive Team advisors and other college staff in a regular and timely manner.
2. LTC SLB Executive Team officers are highly encouraged to support and attend LTC SLB-sponsored activities as their schedules permit.
3. LTC SLB Executive Team officers are required to represent their peers and the college by serving as Wisconsin Student Government (WSG) representatives (following the LTC SLB election, LTC SLB Executive Team Officers will reach consensus on who will act as WSG Governor and Lieutenant Governor; remaining LTC SLB Executive Team officer will act as an additional WSG representative).

LTC STUDENT LEADERSHIP BOARD CONSTITUTION-BYLAWS EXCERPTS RELATED TO ELECTION & EXPECTATIONS OF EXECUTIVE OFFICERS

Article IV: LTC Student Leadership Board Executive Team Organization

Section 3: The LTC SLB Executive Team will consist of the student body-elected president, vice president, secretary-treasurer positions and college-appointed staff advisor(s). Duties include:

1. Help coordinate activities of LTC SLB subcommittees, student organizations, and other related groups.
2. Conduct business demanding immediate attention that may arise between LTC SLB official business meetings.
3. Plan agendas for all LTC SLB meetings.
4. Represent the LTC SLB at statewide meetings of the Wisconsin Student Government (WSG) (all virtual this year, but full days on October 16, November 13, January 8, February 22 and April 16).
5. Review policy and procedures which pertain to student welfare and notify students and administration of findings and recommendations
6. LTC SLB Executive Team staff advisor(s) will have the authority to conduct necessary business during breaks in the student academic calendar as needed.

WOW! That's A LOT to process. We want to assure you that we work as a TEAM. If you have questions about this process or the position, please connect with me by email or phone OR we can set up an in-person or virtual meeting. Also, please confirm whether or not you plan to go forward to seek the open position; it will help us prepare for the meeting. Thanks!