

**STUDENT LEADERSHIP BOARD**

**LTC SLB Executive Team Present:** Khusboo Baskota, LTC SLB Chair; Tsion Purtell, LTC SLB Cochair; Grace Ruh, LTC SLB Treasurer-Secretary; Oswaldo Torres, Vanessa Tollefson, and Carrie Videcovich-Coenen, LTC SLB Members; Courtney Ebben, Executive Staff Advisor

**LTC Staff & Guests Present:** Polly Abts, Vice President, Student Success; Nicole Yang, Access, Equity, and Inclusion Manager

**ACTIVE Student Organization Attendance:**

STUDENT ORGANIZATION	ATTENDANCE	STUDENT ORGANIZATION	ATTENDANCE
Auto Collision Club	Present	Medical Assistant Club	Present
Auto Maintenance Club	Present	Paralegal Student Association	Present
Business Professionals America (BPA)	Absent	Phi Theta Kappa Beta Lambda Sigma (PTK)	Present
Dental Assistant Club	Absent	Professional Agricultural Students	Present
Horticulture Club	Present	Society Human Resource Management	Absent
InterVarsity Christian Fellowship	Present	Weld Club	Absent
IT Club	Absent		
Lakeshore Student Nurses Assn.	Present		
Machining Club	Present		

**Students/Organization Representatives Present:**

- **Auto Collision Club:** Wade Gebhardt-Brooks
- **Auto Maintenance Club:** Jennifer Maurin
- **Business Professionals of America:** Absent
- **Dental Assistant Club:** Absent
- **Horticulture Club:** Sam Keil
- **InterVarsity Christian Fellowship:** Jon Back
- **IT Club:** Absent
- **Lakeshore Student Nurses Association:** Janine Facer
- **Machining Club:** Noah Schneider
- **Medical Assistant Club:** Maria Splittgerber
- **Paralegal Student Association:** Mackenzie Johnson
- **Phi Theta Kappa Beta Lambda Sigma:** Genesis Avina
- **Professional Agricultural Students:** Kelsie Bramstedt
- **Society Human Resource Management Student Chapter:** Absent
- **Weld Club:** Absent

**Students Not Representing an Organization:**

**Welcome and Rollcall:** SLB Chair Khusboo Baskota called the meeting to order at 12:00pm and SLB Cochair Tsion Purtell conducted rollcall. LTC SLB REQUIRES TWO-THIRDS OF ACTIVE STUDENT ORGANIZATIONS ATTEND OFFICIAL BUSINESS MEETINGS TO ACHIEVE A QUORUM; 15 ACTIVE STUDENT ORGANIZATIONS—9 REQUIRED—10 ATTENDED—MET QUORUM.

**Approve November 22, 2021, Meeting Minutes:** It was moved by Janine Facer, Lakeshore Chapter of Student Nurses Association, and seconded by Jennifer Maurin, Auto Maintenance Club, to approve the meeting minutes as presented. Motion unanimously carried.

**College Update:** Polly Abts spoke about the Student Satisfaction Survey, as well as updates on the construction on campus. Nicole Yang, Manager of Access, Equity, and Inclusion, spoke about the drop-in student satisfaction event, the Black History Month event, and the Lakeshore Diversity Summit. Khusboo Baskota, Chair, and Courtney Ebben spoke about the updated Student Leadership Board bylaws, team updates, and upcoming activities.

**Bylaw and Constitution Updates:** Courtney Ebben, SLB Staff Advisor, presented proposed constitution and bylaws to be voted on next meeting.

Section 6: LTC SLB *Official Handbook of Student Organization Operations*

- A. The LTC SLB *Official Handbook of Student Organization Operations* will be reviewed and updated annually by the LTC SLB members; input from active/approved LTC SLB student organization members/advisors will be ~~sought~~ **considered**. The updated handbook will be available at scheduled LTC SLB orientation meetings.

Article IV: LTC SLB Student Leadership Board (SLB) Organization

Section 1: Structure, Eligibility, Selection, Incentive

**Up to 9 LTC SLB member positions may be filled using a student self-application process:**

- 7 educational division positions (i.e., program areas; the goal is to have diverse representation whenever possible; however, this will depend on applications received); goal is ~~minimum~~ **up to** 5 positions filled in spring term for upcoming year:
  - Agriculture
  - Business & Technology
  - Energy
  - Health & Human Services
  - Manufacturing
  - Public Safety
  - Transportation
- **At least** 2 at-large positions (any educational division/program area); filled in fall term upcoming year
- If fewer than 7 educational division positions are filled in spring, they may be filled in fall term
- Student board members selected in spring will serve effective May – April; those selected in fall will serve effective September – April; student board members may reapply but may not serve on selection team
- Executive Staff Advisors (Manager of Career & Employment Services and Student Engagement Specialist/**SLB Advisor**, appointed by college to provide guidance, development, and support; do not vote)

**In spring, newly selected student board members will identify Chair, Co-Chair and Secretary-Treasurer officers from within this group using a simple nomination/voting process (self- or by another student board member). The goal is for Chair, Co-Chair, and Secretary-Treasurer to represent at 3 separate educational divisions; however, this will depend on the applicant pool.** Chair, Cochair and Secretary-Treasurer will be responsible for conducting all official meetings (full

**LTC Student Leadership Board Member Online Application Process**

Applications available April 1-15; selections made before April 25, 2022, LTC SLB official meeting

- LTC SLB Members (unless they are reapplying) Review/Select Student Board Members
  - Executive Staff Advisors available for guidance
  - Review applications to verify eligibility (enrollment, conduct, GPA-done by Executive Staff Advisor)
  - Meet/~~interview~~ **Discussion** and select eligible applicants
  - Communicate selection results

### **LTC SLB Executive Team Updates:**

- Tammie Stahl who has served as Student Engagement Specialist/SLB Advisor has moved to a new role at LTC as StudentSHARE/Food Security Specialist. Rachel Smith will be stepping into the role of Student Engagement Specialist/SLB Advisor.
- There is an event this Wednesday February 16, 12:05-12:50pm Tips to Stay on Track with the Program Counselor in the Lakeshore Conference Room or join virtually (check eNews) Door Prizes at the event.
- Student Organization Requirements/Reminders-Travel Grants due February 15<sup>th</sup>, review requirements and submit with the form in Blackboard.
- LTC SLB Member Application Process Overview 2022-23. Application will be available April 1-15<sup>th</sup>; Selections will be made by April 25<sup>th</sup> to be announced at the SLB meeting. Current SLB member and organization leaders shared the benefits of getting involved.

### **Student Organization Updates/Student Input:**

**Paralegal Student Association:** Will be visiting Madison to watch oral arguments in the Wisconsin Supreme Court and is planning a spring banquet.

**Lakeshore Chapter of the Student Nurses Association:** Recently did a community drive and is planning a pinning ceremony for graduating nurses.

**Auto Maintenance Club:** Held a winter inspection event for the community, is planning a car wash event in spring, and will be going to an auto show in Chicago.

**Medical Assistant Club:** Held a hygiene drive and collection and is planning to serve at the Salvation Army.

**Auto Collision Club:** Will be going to an auto show in Chicago.

**Intersarsity Christian Fellowship:** Recently has a meeting in Waupaca.

**Horticulture Club:** Is planning a road trip to visit botanical gardens.

**Machining Club:** Held a food drive and is planning to attend a machine tool show in Chicago.

**Phi Theta Kappa Beta Lambda Sigma Chapter:** Recently completed an adopt-a-highway project, has a spring convention coming up, and is looking for new leaders.

**Review Next Steps/Meeting Dates:** The next meeting is Monday, April 25<sup>th</sup> from 12:00 p.m. to 1:00 p.m. in person in room L241 or online through the Bluejeans link.

**Adjourn:** LTC SLB Chair Khusboo Baskota called for a motion to adjourn; it was moved by Maria Splittgerber, Medical Assistant Club; Janine Facer, Lakeshore Chapter of the Student Nurses Association, seconded the motion. Motion Passed. Meeting adjourned at 12:40 pm.

**Respectfully Submitted:** Grace Ruh, LTC SLB Secretary-Treasurer