## Outlook App – Installing on an Android Phone



<ol> <li>Install the <b>Outlook for Android</b> app from the <u>Google Play Store</u> and then open it.</li> </ol>	The icon looks like this:
Tap <b>Get Started</b> if this is your first time.	
Otherwise, to add another email account, open the Menu $\equiv$ > Settings $\bigcirc$ > Add Account > Add Email Account.	
Outlook may detect your Google accounts. Tap <b>Skip</b> .	
<ol> <li>Enter your full email LTC address (lastnamelast5digitsofstudentID#@gotoltc.edu), then tap <b>Continue</b>.</li> </ol>	Add account Enter your work or personal email address. yourname@yourdomain.com
	CONTINUE >
3. Enter your LTC email account password and tap <b>Sign In</b> or <b>Next</b> .	← yourname@yourdomain.com Enter password
<ol> <li>You will be required to approve the login with the Authenticator app.</li> <li>Approve any prompts for permission you may receive.</li> <li>You are all set to use the Outlook mail app!</li> </ol>	enter the code displayed in the authenticator app on your mobile device     Code     Cancel Verify

## For questions or additional information on how to log into MyLAKESHORE, please contact LTC's Help Desk at LTCHelpdesk@gotoltc.ed or 920.693.1767.

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