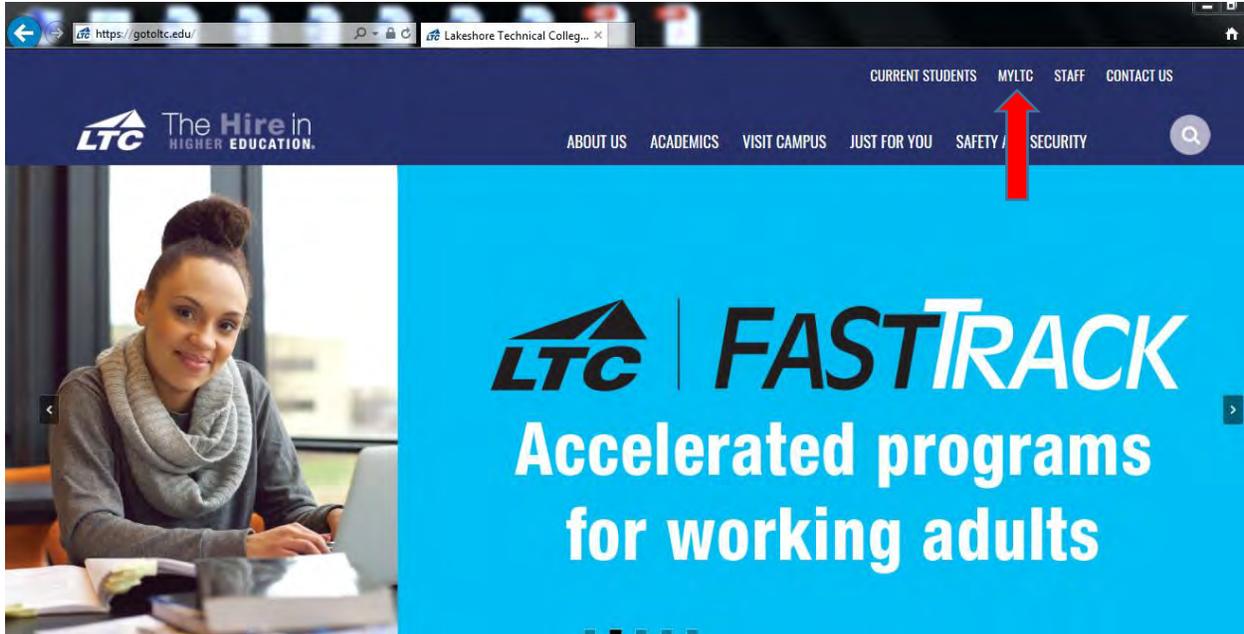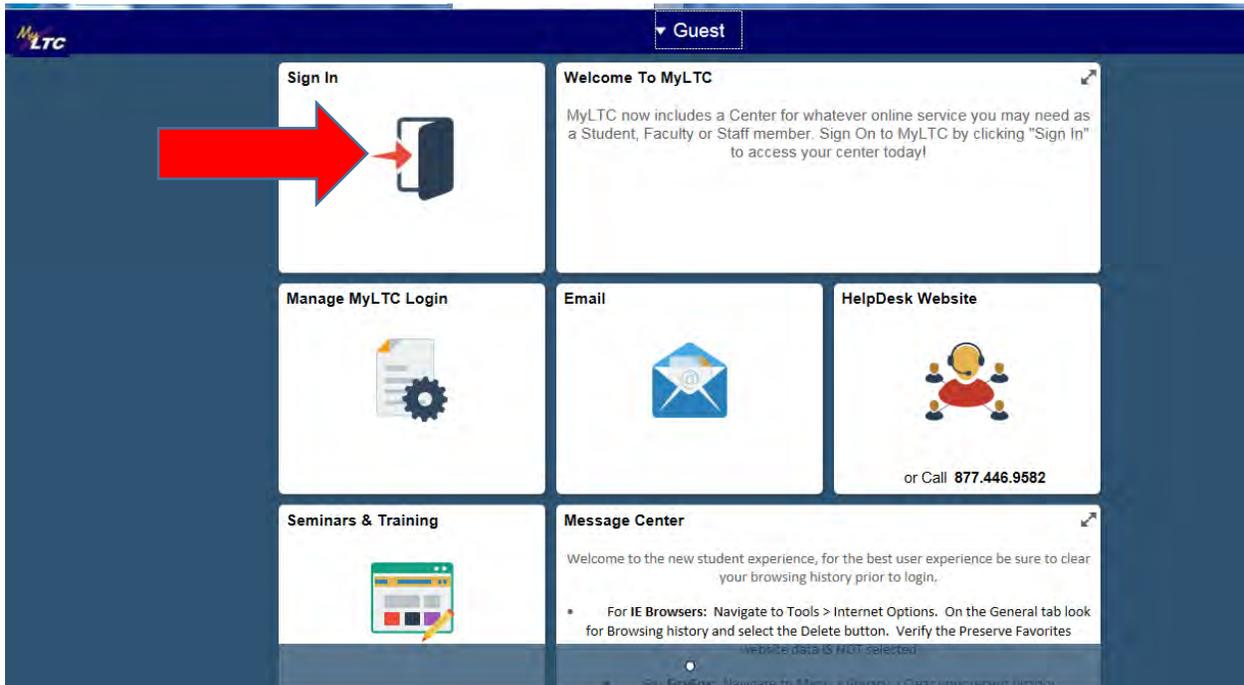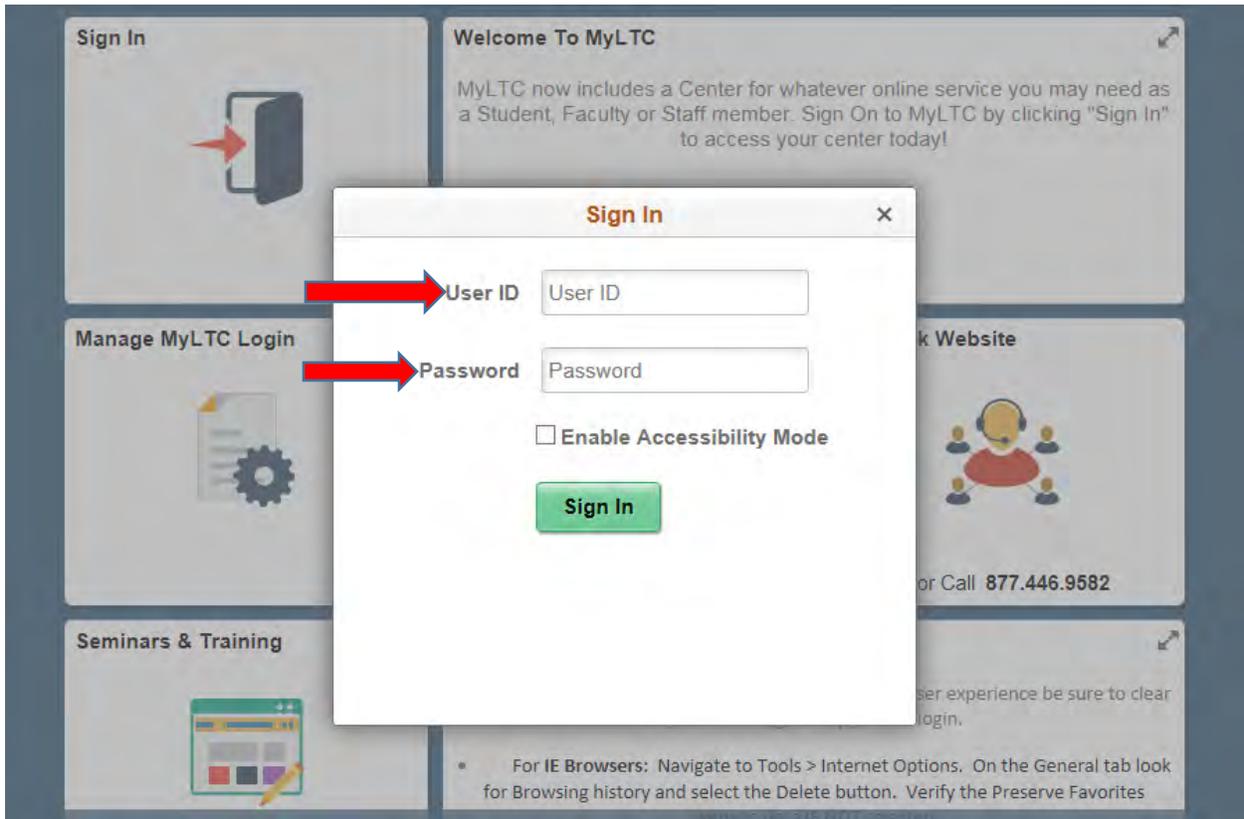Step by Step Guide To Setting Up a Payment Plan

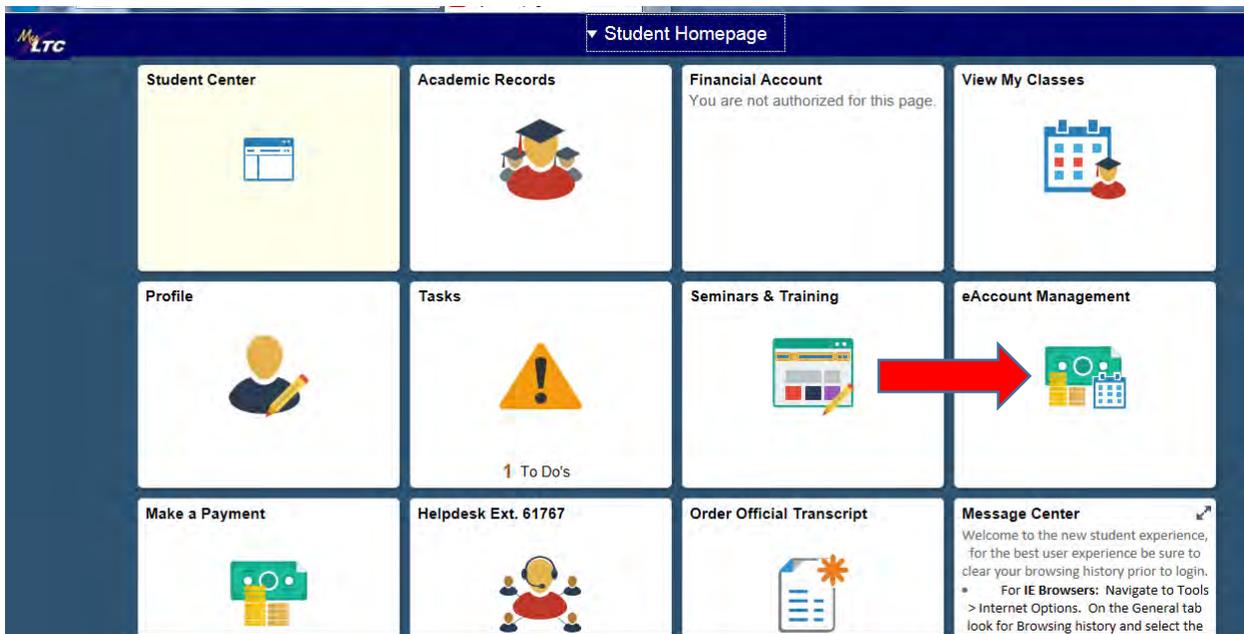Go to www.gotoltc.edu and click on MYLTC.

Click on the Sign In tile.

A box will pop up allowing you to enter your Student ID and Password.

Locate the eAccount Management tile and click on the tile.

A screen will appear where you must enter your Student ID Number and Password, then click Login.

To set up a payment plan for the semester, click on Payment Plans.

Click on the Enroll Now button.

Select the term you want to set the payment plan up for from the drop down box.

In the case Summer 2018 is selected.

Click Select.

The payment plan information will appear.

Towards the bottom click on the Yes, I want to set up my payments. Let me choose the payment method that will automatically be used to make a payment on each due date. Then click Continue.

From the drop down box, select the method of payment you would like to use for the automatic withdrawal of your payments and click Select.

Enter your credit/debit card information or your checking account information and click continue.

Select Method

Account Information

* Indicates required fields

*Card number: [xxxxxxxxxxxxxxxx ×]

Method [Credit or Debit Card ⌄] [Select]

[Cancel] [Continue]

Electronic Check - Payments can be made from a personal checking or savings account.

Debit and Credit Card - We accept the following credit and debit cards.

VISA MasterCard

You will be asked to enter additional information including your name and address and to also name your payment method then click Continue.

Select Method

Method [Credit or Debit Card ⌄] [Select]

Account Information

* Indicates required fields

*Card account number: xxxxxxxxxxxx1111

*Name on card: [LTC Student]

*Card expiration date: [05 ⌄] [2019 ⌄]

*Card Verification Value:
(View example)   [815]

*Save payment method as: [LTC Pay Plan Method   ×]
(example My CreditCard)

Cardholder Billing Information

☐ International Address?

Cardholder Billing Information

☐ International Address?

*Billing address: [LTC Student]

Billing address: [1290 North Avenue]

*City: [Cleveland]

*State/Province: [Wisconsin (WI)   ⌄]

*Postal Code: [53015]

[Back] [Cancel] [Continue]

If further assistance is needed, please call Gwen at 920.693.1138 or Amy at 920.693.1351 in the LTC Student Billing Department.