

## When would I use the Enrollment Shopping Cart?

- Use the Shopping Cart to temporarily plan your class schedule until it is time to enroll for a term.

## How do I access my Enrollment Shopping Cart?

- Go to **gotoltc.edu** (LTC's website).
- Click on **MYLTC** link located in upper right-hand corner.
- Click on **Sign In**
- Enter your User ID (LTC student ID#) and your password.
- Click on **Student Center**.

Zach's Student Center

Academics

Search Plan My Academics other academic...

This Week's Schedule

Class	Schedule
CULARTS 10316121-N20A LAB (20016)	We 6:00AM - 1:55PM Lakeshore Culinary Inst-Sheb
CULARTS 10316134-N20C OOO (20817)	MoTuWeThFr 12:00AM - 12:00PM Internship-Times Vary
CULARTS 10316135-N20A LAB (20014)	We 3:00PM - 8:55PM Lakeshore Culinary Inst-Sheb
CULARTS 10316136-N20A LEC (20815)	Tu 11:00AM - 11:55AM Lakeshore Culinary Inst-Sheb MoTuWeThFr 12:00AM - 12:00PM On-Line Course

Weekly Schedule

[Enrollment Shopping Cart](#)

Click on **enrollment shopping cart**.

Search Plan Enroll My Academics

Shopping Cart | Course History

Shopping Cart

Select Term

Select a term then select Continue.

Term	Career	Institution
<input type="radio"/> Spring 2018	Continuing Education	Lakeshore Technical College
<input type="radio"/> Spring 2018	Undergraduate	Lakeshore Technical College

[Continue](#)

- Select appropriate term and click

[CONTINUE](#)

Open Closed Wait List

Shopping Cart

Add Classes to Shopping Cart

Use the Shopping Cart to temporarily save classes until it is time to enroll for this term. Click Validate to have the system check for possible conflicts prior to enrolling.

Spring 2009 | Undergraduate | Lakeshore Technical College

Open Closed Wait List

Add to Cart:

Enter Class Nbr

[enter](#)

Find Classes

Class Search

My Requirements

[search](#)

Your enrollment shopping cart is empty.

- Enter 5 digit Class Nbr and click [enter](#).

- If class is full **Wait List** will appear.

Spring 2018 | Undergraduate | Lakeshore Technical College

COMMSKLL 10801195OL - Written Communication-Online

Class Preferences

COMMSKLL 10801195OL-W60A

Lecture  Wait List  Wait list if class is full

Session Regular Academic Session

Career Undergraduate

Grading Graded

Units 3.00

Enrollment Information

- PREREQUISITE: 10831103 Intro to College Wrtg or CONDITION: Written Comm Prepared Learner (Accuplacer Wrtg min score of 88 or Equivalent) and COREQUISITE: 10838105 Intro Rdy & Study Skills or CONDITION: Reading Accuplacer min score of 74 or equivalent

[Cancel](#) [Next](#)

Section	Component	Days & Times	Room	Instructor	Start/End Date
W60A	Lecture	MoTuWeThFr 12:00AM - 12:00PM	On-Line Course	Barry Grossman	01/22/2019 - 05/11/2019

- Select **Wait list if class is full** checkbox if you want to be placed on wait list for this class. Click [NEXT](#) to add the class to your shopping cart or [CANCEL](#) to search for another class.

## How do I check for possible conflicts?

Use the Shopping Cart to temporarily save classes until it is time to enroll for this term. Click Validate to have the system check for possible conflicts prior to enrolling.

Spring 2009 | Undergraduate | Lakeshore Technical College [change term](#)

Open Closed Wait List

Add to Cart:

Enter Class Nbr  [enter](#)

Find Classes

Class Search

My Requirements

[search](#)

Spring 2009 Shopping Cart

Select	Class	Days/Times	Room	Instructor	Units	Status
<input checked="" type="checkbox"/>	COMMSKLL 10801195-W60A (23316)	Tu 1:00PM - 3:55PM	S118 - LTC Sheboygan Room 118	C. Ellenbecker	3.00	
<input checked="" type="checkbox"/>	CRIMJSTC 10504120-W04R (24194)	Mo 9:00AM - 11:55AM	P115-Cleveland-Public Sfty Bld	D. Kotajarvi	3.00	
<input checked="" type="checkbox"/>	CRIMJSTC 10504120-W03R (24195)	Mo 1:00PM - 3:55PM	P115-Cleveland-Public Sfty Bld	D. Kotajarvi	3.00	
<input checked="" type="checkbox"/>	SOCSCIEN 10809198-W64A (22096)	Th 5:30PM - 8:45PM	Kiel High School	M. Sauer	3.00	

for selected [delete](#) [validate](#) [enroll](#)

- Select class(es) and click [validate](#) to check for possible conflicts.
- Select class(es) and click [delete](#) to remove a class from your shopping cart.

Shopping Cart

Add Classes to Shopping Cart

View the following status report for enrollment confirmations and errors:

OK to Add  Potential Problem

Description	Message	Status
SOCSCIEN 10809198	There is a time conflict for class number 21021 and class number 22096. There is currently a meeting time conflict for two of your shopping cart classes or a shopping cart class and one of your enrolled classes for this term. Use the class numbers to check the meeting times.	
COMMSKLL 10801195	Enrollment Requisites are not met.	
CRIMJSTC 10504120	OK to Add.	
CRIMJSTC 10504120	OK to Add.	

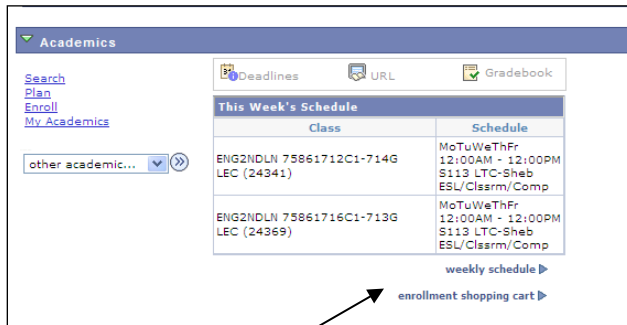
[SHOPPING CART](#)

- Review potential problems and click on [SHOPPING CART](#) to make any adjustments to your shopping cart, if necessary.

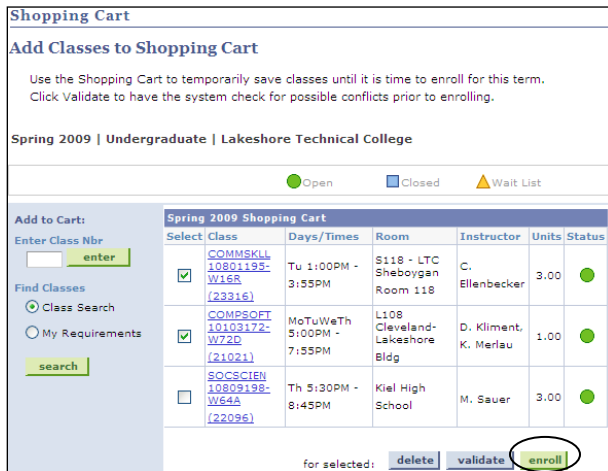
**You are NOT enrolled at this time. Classes are only in your shopping cart.**

## How do I enroll using my shopping cart?

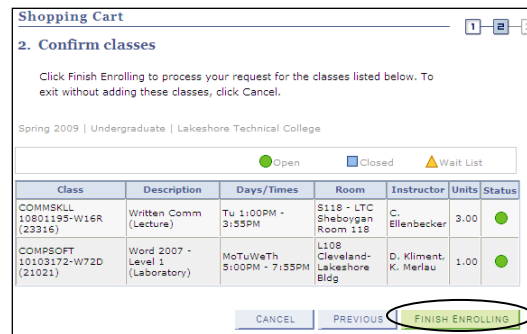
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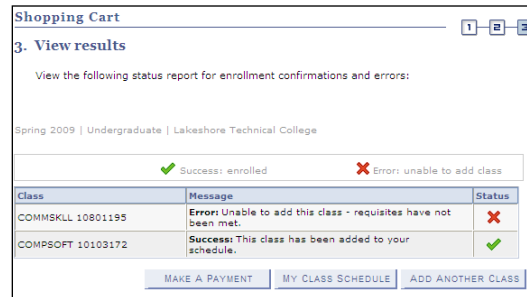
- Click on **enrollment shopping cart**.




- Select the class(es) you wish to enroll in by checking the box in front of the class(es).
- Click on **enroll**.



- Click on **FINISH ENROLLING** to complete your enrollment.



- Classes with a  have been successfully enrolled.

## Who do I contact if I have questions?

Contact Student Services at 920.693.1109 or 1.888.GO TO LTC, Extensions:

- Advising..... 1109
- Financial Aid..... 1718
- Records..... 1888
- Registration ..... 1366

Contact the 24/7 **Help Desk** toll free at

**1.877.44MYLTC (1.877.446.9582)**



# Enrollment Shopping Cart

*My LTC* is your online resource for information and services