



Policy Title Chairperson’s Role Policy	Original Adoption Date 6/21/95	Policy Number GP, I.D.
Responsible College Division/Department President’s Office	Responsible College Manager Title Executive Assistant	
Policy Statement		
<p>The chairperson is responsible for the integrity of the Board's process and occasional representation of the Board to outside parties. The Chairperson is the only authorized spokesperson to speak for the Board (beyond simply reporting Board decisions), other than in rare and specifically authorized instances.</p> <ol style="list-style-type: none"> 1. The Chairperson shall ensure the Board and individual Board members act consistently within the Board's rules and policies and those legitimately imposed upon the Board from outside the college. <ol style="list-style-type: none"> A. The Chairperson shall preside at board meetings in an efficient and effective manner and shall set the general tone for each meeting through positive leadership. B. Discussion at the Board meetings will be on those issues which, according to Board policy, belong to the Board to decide, not to the President. C. Deliberation will be fair, open, and thorough, but also efficient, timely, orderly, and to the point. D. The Chairperson will attempt to arrive at a consensus by the Board members on Board decisions. The Chairperson will stimulate discussion among the Board members. 2. The authority of the Chairperson consists in making decisions that fall within the topics covered by Board policies on Governance Process and Board-Staff Relationship, except where the Board specifically delegates portions of this authority to others. 3. The Chairperson has no authority to make decisions about policies created by the Board within Ends and Executive Limitations policy areas. 4. The Chairperson has no authority to supervise or direct the President. 5. The Chairperson shall ensure the other Board members are informed of current or potential Board issues and processes. 6. The Chairperson shall appoint members of committees established by the Board. 		
Historical Data, Cross References and Legal Review		
<p>Adopted: 6/21/95 Reviewed: 11/18/20 Revised: Legal Counsel Review and Approval: N/A Board Policy: I.D. Chairperson’s Role</p>		