



Policy Title Program/Certificate Development, Suspension and or Discontinue Policy	Effective Date 10/16/08	Policy Number IN-111
Responsible College Division/Department Instruction	Responsible College Manager Title Vice President of Instruction	
Policy Statement Lakeshore Technical College (LTC) uses the Instructional Program definitions as defined in the Wisconsin Technical College System (WTCS) Educational Services Manual. All proposals for program development, suspension, and/or discontinuance will be prepared in accordance with WTCS Board and LTC policies and procedures. These proposals will include programs leading to: an associate degree, technical diploma, embedded certificate, or advanced technical certificate. Credits are assigned to all courses offered by LTC in accordance with the current "Educational Services Manual" issued under the authority of the WTCS.		
Reason for Policy All proposals for program development, suspension, and/or discontinuance must be prepared in accordance with WTCS Board.		
Cross References and Legal Review Cross References: WTCS Educational Services Manual Program & Certificate Development Procedure Program Suspension-Internal Procedure Discontinue Program Procedure Discontinue District Certificate Procedure Legal Counsel Review and Approval: N/A Board Policy: III.A. General Executive Constraint, III.G. Communication and Counsel to the Board		
Definitions		