



<p align="center">Policy Title Student No Show Policy</p>	<p align="center">Original Adoption Date 5/19/17</p>	<p align="center">Policy Number SS-760</p>
<p align="center">Responsible College Division/Department Student Success</p>	<p align="center">Responsible College Manager Title Vice President of Student Success</p>	
<p align="center">Policy Statement</p> <p>Any student not participating on the first day of class may be dropped from the class. An attempt will be made to contact the student before dropping them from the class. However, it is important to drop the student quickly as there may be students on the class waitlist. This will allow those students to register for the class and attend the next class meeting.</p> <p>No shows will be processed as first day drops and any refunds processed according to WTCS guidelines.</p>		
<p align="center">Reason for Policy</p> <p>To ensure that students who are registered for courses are participating in those courses prior to the distribution of financial aid. According to the Department of Education Title IV regulations, students must commence participation for the term they are registered for in order to be considered an eligible Title IV recipient.</p>		
<p align="center">Historical Data, Cross References and Legal Review</p> <p>Reviewed/Revised: Legal Counsel Review and Approval: Board Policy: III.B. People Treatment</p>		
<p align="center">Definitions</p> <p>Participation: Physical presence in a classroom or any academic-related (posting to a message board, taking a quiz etc.) interaction with an online class on or before the first day of class. Drop: Removal from a specific class section. Class: A specific scheduled section of a given course.</p>		